

**RESIDENT DIRECTOR**  
**College Year in India: Academic Program in Varanasi**  
**University of Wisconsin-Madison, U.S.A**

The University of Wisconsin-Madison seeks a Resident Director (RD) for its undergraduate academic program abroad in Varanasi, India. The academic program serves undergraduate students from the United States who study abroad in Varanasi for an academic year (August – April). Students participate in intensive Hindi language courses and study various aspects of the India culture through fieldwork projects and tutorials. Most participants arrive having studied Hindi for the equivalent of at least one year prior to arrival. International Academic Programs (IAP) serves as the administrative office for the program at the University of Wisconsin-Madison, working in association with the American Institute of Indian Studies (AIIS).

Detailed information about the program may be found at:  
[www.studyabroad.wisc.edu/programs/program.asp?program\\_id=84](http://www.studyabroad.wisc.edu/programs/program.asp?program_id=84)

The RD will have primary responsibility for the oversight of the academic, residential life, and logistical aspects of the College Year in India program. Duties include: coordinate and facilitate all communication between IAP, faculty, and program participants; identify and coordinate field research and tutorial course opportunities for participants; advise and assist students on academic matters; supervise local staff and serve in the CYI leadership team; prepare program budgets and manage IAP's financial operations in India; explore or develop potential new partnership and program opportunities in India; and oversee matters relating to student health and safety.

**Required Qualifications:**

- Ph.D. or Ph.D. candidate in a relevant field, typically in the Humanities or Social Sciences;
- Excellent communication skills with fluency in English as well as in Hindi;
- Experience living in, conducting research, or working in India;
- Familiarity with higher education in the U.S. and India (preference will be given to candidates with experience in the U.S. studying, teaching or advising at an American college or university);
- Strong organizational management skills;
- Understanding of issues and concerns of U.S. undergraduates studying abroad and an individual who enjoys working with students;
- Basic familiarity with Microsoft Word/Excel and e-mail; and
- Preference given to candidates with experience managing a budget and accounting for expenditures in accordance with institutional guidelines.

**Position Details:**

100% position for 9-12 months with an anticipated start date of October 2009 and continuing until May 2010. Possibility for renewal on an annual basis. Salary in Indian Rupees along with a full benefits package.

**To Apply:**

Qualified applicants should submit a letter of introduction, resume, and the names and contact information of three current references by August 17, 2009 to:

India Resident Director Search

International Academic Programs, University of Wisconsin-Madison

250 Bascom Hall, 500 Lincoln Drive

Madison, WI 53590 USA

Email: [search@bascom.wisc.edu](mailto:search@bascom.wisc.edu)

Fax: +1-608-262-6998

Applications will be reviewed immediately upon receipt. Please include an email and phone number where you can be contacted. Questions about the position can be addressed to Julie Z. Lindsey, IAP Associate Director, [jzlindsey@bascom.wisc.edu](mailto:jzlindsey@bascom.wisc.edu).