Student Financial Aid Information

If you intend to request financial aid for your non-affiliated study abroad program, complete this form and submit it with your other completed Study Abroad materials to International Academic Programs (IAP). After an IAP Advisor completes the boxed section and returns the form to you, you will need to submit the form to the Office of Student Financial Aid, 333 East Campus Mall #9701. You will also need to read carefully the Financial Aid Consortium Information and follow the instructions for the consortium.

Please print:

Name: ____________________________
Last First Middle

Campus ID #: __________ - __________ - __________

Study Abroad Program:

Name: ____________________________

Location: ____________________________
City Country

Study Abroad Dates and Term(s) of Attendance:

Dates: FROM __/__/__ TO __/__/__
mo day year mo day year

Terms: (check all that apply)
☐ fall ☐ winter
☐ spring ☐ summer

Credit Enrollment in Study Abroad Program:

Expected # of credits to transfer to UW-Madison: ______

Current Enrollment Status at UW-Madison:

# of credits completed: ______ (as of: ________________
term/year

# of credits in progress: ______ (______________
current term/year

Student Certification of Understanding:

- I have discussed my enrollment plans with my UW-Madison academic advisor. I understand that if the actual number of credits transferred to UW-Madison is different from the credits listed above, it may adversely impact my financial aid.
- I have read the Student Financial Aid Information and I understand that I must enroll and transfer back to UW-Madison full-time credits or the aid I have received may be affected.

Student Signature ____________________________ Date ________________

For International Academic Programs Use Only
(to be completed by IAP Advisor)

IAP certifies that this student is eligible to receive transfer credit services as a participant on a non-affiliated study abroad program.

By IAP Advisor:

Name (printed): ____________________________

Signature: ____________________________

Date: ____________________________

December 2015

International Academic Programs
106 Red Gym, 716 Langdon Street
Madison, WI 53706
Tel: 608-265-6329
Fax: 608-262-6998
www.studyabroad.wisc.edu
nonaffiliated@studyabroad.wisc.edu

International Academic Programs, UW-Madison
www.studyabroad.wisc.edu
Student Financial Aid Information continued……

A “Consortium Agreement” is an agreement made by two institutions’ financial aid offices for the purpose of providing financial assistance to a student who is temporarily attending a school (called the host school) other than the school from which the student expects to graduate (the home school). If you intend to study through another university’s study abroad program or at another university, you must follow the process described here to be eligible for financial aid.

To be eligible under the consortium agreement, you must be enrolled at least half time through a Title IV eligible host institution. Certain aid programs require full-time enrollment. You cannot combine enrollment at two or more institutions require half-time enrollment. Students attending summer programs should also check additional eligibility requirements in the Summer Aid Application Process section of the UW-Madison Office of Student Financial Aid (OSFA) website. OSFA will not process financial aid for students who attend a foreign school directly or through a broker agency.

**Consortium Process**

1. Contact the host school to see if they will fund you. Make sure the school understands that you will be enrolled as a guest student, not a degree candidate. If they will fund you, follow their aid process.

2. If the host school will not fund you, please read these instructions carefully and complete the attached forms.

3. You must go through the same financial aid process as all UW-Madison students. Submit the necessary forms (e.g. FAFSA, Parent and Student Tax Transcripts, etc.) to OSFA.

4. Complete and send the attached Consortium Agreement form to the host school. By signing the agreement, the host school agrees not to fund you and agrees to notify UW-Madison of any changes in your enrollment. The consortium form must be completed and returned to UW-Madison’s Office of Student Financial Aid, 333 East Campus Mall #9701, Madison, WI 53701. No action will be taken on your financial aid application until both the Consortium Agreement form and Student Financial Aid Information form (see next step) are received by OSFA.

5. Complete the Student Financial Aid Information form and submit it to International Academic Programs with your other study abroad materials. After the IAP advisor signs and returns this form to you, submit the form to OSFA.

6. It is your responsibility to ensure that both forms reach OSFA. No action will be taken on your financial aid application until OSFA receives both the Student Financial Aid Information form and the Consortium Agreement form.

7. Funds will be disbursed according to the same schedule as all other UW–Madison disbursements.

8. Before you leave, drop any UW–Madison classes in which you may be enrolled for a current or future term.

9. Before you leave, update your address information carefully on MyUW. Your UW student e-mail account may not be active during your absence, so you’ll need to list another valid e-mail address on MyUW. You will also need to list a U.S. mailing address where family or friends will be able to watch for university mail for you. If your mailing address is the same as your permanent home address, you may simply list the permanent address and leave the mailing address blank. Do NOT list a foreign mailing address.

10. To ensure that you receive any financial aid refunds in a timely manner, you are encouraged to enroll in eRefund. You may enroll via MyUW under “Manage Refunds.”

11. Finally, be active in this process. It takes time to complete these forms, so start early. Check every 3–4 weeks with OSFA to make sure the process is running smoothly. If you have any questions about financial aid, please contact the OSFA.
CONSORTIUM AGREEMENT

To be completed by STUDENT:

HOME INSTITUTION:
Attn: Heidi Johnson, Financial Aid Advisor
University of Wisconsin – Madison
Office of Student Financial Aid
333 East Campus Mall #9701
Madison, WI 53715-1382

HOST INSTITUTION:

In the matter of student financial aid for:

Name of Student: __________________________
Last 4 digits of Social Security Number: __________

To be completed by HOST SCHOOL:

1. The HOME Institution considers the above-named student to be accepted as a degree-seeking candidate and will disburse aid, although the student will be attending classes at another institution.

2. The HOST Institution agrees NOT TO PROVIDE financial aid for the above-named student for the term specified.

3. The HOST Institution will verify enrollment status; in addition, the HOST Institution will notify the HOME Institution of any changes in enrollment status.

4. The HOST Institution confirms the following:

   COST OF ATTENDANCE:          ENROLLMENT STATUS:
   
   Tuition and Fees   $_____________  Number of Credits _________
   Room and Board     $_____________  ENROLLMENT PERIOD (Check one):
   Books and Supplies $_____________  Fall_____ Spring_____ Summer_____
   Transportation    $_____________  Summer Weeks of Enrollment____
   Other (specify)   $_____________  Summer Start Date:__________
   ________________  Summer End Date:__________
   TOTAL             $_____________

Host Institution Title IV OE Code ____________

**Note: We will not fund students who attend a foreign school program that is not sponsored by a Title IV eligible school.

On behalf of the HOST INSTITUTION:

_______________________________  ________________________________  ____________
Signature Financial Aid Officer  Printed Name and Title  Date

Office of Student Financial Aid
University of Wisconsin-Madison 333 East Campus Mall #9701 Madison, Wisconsin 53715-1382
608/262-3060  Fax: 608/262-9068  Email: finaid@finaid.wisc.edu  http://www.finaid.wisc.edu