South Korea, Seoul - Korea University Exchange
IAP Academic Notes – Fall, Spring, Year, Summer

Please refer to your IAP Study Abroad Handbook for a complete list of UW policies. These academic notes supply additional information specific to your program.

KU Office of International Affairs: http://oia.korea.ac.kr/main.do

Registration
IAP will register you for a special “Study Abroad Course” for the term(s) you will be studying abroad; therefore, it is not necessary for you to register on the UW-Madison campus. This is a temporary registration, which will be converted into graded UW-Madison credit after the completion of your program.

Equivalents and Course Equivalent Request (CER)
Each course you take abroad must be assigned a UW-Madison “equivalent” and the grade you receive in the course also transfers back to be recorded on your UW-Madison transcript. In order to establish UW-Madison course equivalents for your study abroad courses, you will submit a Course Equivalent Request (CER) through your My Study Abroad account. The deadline to submit the CER is by the end of the fourth week of classes (not including pre-session terms). The deadline for a summer course will depend on the length of the summer session. Detailed information on the UW course equivalent process that you will use through your My Study Abroad account is available in the IAP Study Abroad Handbook and in your My Study Abroad account under the academics tab.

Please note that every course you take abroad must be awarded an equivalent UW course. There are no exceptions. It is important to start the equivalent process as soon as possible to avoid any delay in posting your study abroad courses to your UW Madison transcript.

If you are taking a course taught in Korean, the equivalent for this course is determined based on the content of the course, not the language the course is being taught in. For example, if you are taking a history course taught in Korean, you would request a history equivalent for the course.

Limits and Load
UW-Madison students are required to take a minimum of 12 UW-Madison equivalent credits each semester. Therefore, the recommended credit load is 12 to 18 credits per semester. Summer students will enroll in 2-3 courses of 3 credits each.

Pass/Fail/Drop/Audit
Please refer to the IAP Study Abroad Handbook for Academic Policies.

Courses
KU offers many courses in English in various disciplines at the undergraduate and postgraduate levels, and the number is increasing every year. Please note that it is not guaranteed that the same list of courses is offered to students every year but normally there are only minor changes.

The list of courses offered in English will be updated and available for you to check online from mid-December for the spring semester and mid-May for the fall semester at [http://sugang.korea.ac.kr/index2.jsp](http://sugang.korea.ac.kr/index2.jsp) (switch the interface over to English, then click Major Subject or General Subject to begin browsing course listings). Summer courses are listed separately in the ISC link at the top of this document.

**Credits**

One course is usually three credits with three classroom hours per week. Credits will be converted on a one-to-one basis. For example, a 3-credit course at KU will receive 3 credits at UW-Madison. The exception to this is Korean language, detailed below.

For language courses that you take while abroad, you will generally receive the next semester in the Korean language sequence. If you have never taken Korean, you will receive 105 (Elementary Korean) and so on.

KU has a general Korean language course, which is offered for 3 KU credits. The credit you receive will depend on where you currently are in the Korean language sequence at UW-Madison.

**UW-Madison Sequence: Semesters 1-4**

If you take KU’s 3 credit Korean course, you’ll receive credit for one semester at UW-Madison, for a total of 4 UW credits.

KU also offers several other Korean language courses focused on particular topics in the Korean language. If you take any of these courses in addition to the general language course, it might be possible to receive credit for two semesters of language instruction if you’re still within the first four semesters of the UW language sequence. Credit will depend on the number of hours in the course(s); 80 additional course contact hours would count as an additional 4 credit language course.

**UW-Madison Sequence: Semesters 5-8**

If you take KU’s 3 credit Korean course, you’ll receive credit for one semester at UW-Madison, for a total of 3 UW credits. Any additional credits received from KU’s language courses on specific topics will typically be equivalent to EA 699 once you’ve moved past the 4th semester of the UW sequence.

Summer Korean language courses do not carry the necessary contact hours to qualify as a full semester. Students taking Korean language over the summer will receive a one-to-one credit conversion of the language course to EA 699. So, a 3 credit summer language course will be posted to your UW transcript as 3 credits of EA 699.

**Grades and Grade Conversions**

Grades will be converted according to the following scale:
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<thead>
<tr>
<th>KU</th>
<th>UW-Madison</th>
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<tbody>
<tr>
<td>A+ (4.5)</td>
<td>A</td>
</tr>
<tr>
<td>A (4.0)</td>
<td>A</td>
</tr>
<tr>
<td>B+ (3.5)</td>
<td>AB</td>
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<tr>
<td>B (3.0)</td>
<td>B</td>
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<tr>
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<td>D+ (1.5)</td>
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<td>D (1.0)</td>
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<td>F (0.0)</td>
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