Granada, Spain – Spring 2013 IAP Program Handbook

This program is offered by International Academic Programs (IAP) at the University of Wisconsin-Madison in partnership with the University of Illinois at Urbana-Champaign (UIUC). Throughout the course of your study abroad experience you will be communicating with both IAP and UIUC staff. It is essential that you pay close attention to all information provided to you by both organizations. This IAP Program Handbook supplements handbook(s) or materials you receive from UIUC as well as the IAP Study Abroad Handbook and provides you with the most up-to-date information and advice available at the time of printing. Changes may occur before your departure or while you are abroad.

UIUC handles the program’s day-to-day operations. Generally, questions about aspects of your program abroad should be directed to UIUC (program housing options, program facilities abroad, excursions offered as part of the program, etc.). Questions relating to your relationship with UW-Madison or your academics should be addressed to International Academic Programs at UW-Madison (course credits, equivalents, UW Madison registration, etc.).

This program handbook contains the following information:
- Program Dates .................................................................................................................................... 2
- Preparations Before Leaving............................................................................................................. 2
- Immigration Documents..................................................................................................................... 2
- Travel and Arrival Information ......................................................................................................... 2
- The Academic Program....................................................................................................................... 3
- Living Abroad ...................................................................................................................................... 6
- Student Testimonials .......................................................................................................................... 6

Contact Information

CEGRI – On-site Information
Miguel Angel Galindo – Resident Director
C. Sacristia de San Matias, 12
Granada E 18009
Spain
Phone: (34) 95-822-9017
Email: mgalindo@ugr.es

UIUC Information – Pre-departure
Teneisha Ellis
Specialist for International Projects
Study Abroad Office
115 International Studies Building
910 South Fifth Street
Champaign, IL 61820, USA
Phone: (217)-333-6322
Fax: (217)-244-0249
Email: trellis@illinois.edu

UW-Madison Information
International Academic Programs (IAP)
University of Wisconsin-Madison
106 Red Gym, 716 Langdon Street
Madison, WI 53706
Phone: (608)265-6329 Fax: (608)-262-6998
Web: www.studyabroad.wisc.edu
Susan Lochner
IAP Assistant Director
Phone: (608)265-6329
E-mail: slochner@studyabroad.wisc.edu

Emergency Contact Information
In case of an emergency, call the main IAP number (608)-265-6329 between 8:00 a.m.-4:30 p.m. Monday-Friday; after-hours or on weekends call the IAP staff on call at (608) 516-9440.

Embassy Registration
Program participants who are U.S. citizens must register at the U.S. Embassy before departure as this will help in case of a lost passport or other mishap. You can register on-line at https://travelregistration.state.gov. If you are not a U.S. citizen, register at your home country’s embassy or consulate.

U.S. Embassy of Madrid
Calle Serrano 75
28006 Madrid
Tel: + (34)91-587-2240
Tel: + (34)91-587-2200 (emergencies after hours)
Fax: + (34)91-587-2303
Web: http://www.embusa.es/indexbis.html

Program Dates
Program dates will be provided to you in the future by UIUC.

Preparations Before Leaving
Refer to the Pre-Departure Checklist in the IAP Study Abroad Handbook for essential information.

Immigration Documents
Passport
A passport is needed to travel to Spain and to obtain the Spanish student visa. Apply immediately for a passport if you do not already have one. If you already have your passport, make sure it will be valid for at least 6 months beyond the length of your stay abroad.

Visa
We will upload visa information to your MyStudyAbroad account in the summer on the visa process. It is recommended that you proceed with applying for your student visa as early as the process allows (e.g., completing whatever steps you can, even if you cannot complete others). If you are not a U.S. citizen, contact your home country’s embassy or consulate for details on passport and visa requirements.

Travel and Arrival Information
Travel and arrival information will be provided by UIUC.
The Academic Program

General Information
All students will take classes at the Centro Granadí de Español (CEGRI). CEGRI is a private school that specializes in the teaching of Spanish language and culture to U.S. students. Students’ grades will be determined by considering a combination of components such as: attendance, oral interviews, participation, written tests, and written essays.

Spring Granada Participants:
University of Granada
Students studying in Granada for the spring term (only) who have taken five or more semesters of Spanish may also direct enroll in one regular class at the University of Granada, space permitting.

Please note that spring students who enroll in a University of Granada course are required to stay in Granada until early or mid-July to finish their final exams. Thus, you will be responsible for extended room/board expenses caused by the University’s examination period and will not be able to take the group flight.

Academic calendar differences in Spain mean that fall semester final exams can last into February, making it impossible to return to Madison for the spring. The University of Granada (as with all universities in Spain) does not offer courses over the summer.

Course Information
Courses
CEGRI offers very personalized instruction with classes limited to no more than 18 students. In addition to language courses, CEGRI offers a program of courses related to the rich culture of Spain and the region of Andalucia, where Granada is located.

After a short orientation in Granada, students will take a Spanish Placement test and be placed into classes at their appropriate language level. This test consists of an extensive written portion and a short oral interview. It is recommended that you prepare for this exam by reviewing grammar rules, vocabulary, etc.

Spring students taking classes at the University of Granada will notice that the academic system in Spain will differ from the U.S. academic system in both teaching and learning styles. Classes at the University of Granada will tend to be large lectures with relatively little interaction between students and professors. Because most professors are not full-time faculty and may also have an off-campus job(s), students may have less contact with their instructors than they would in the United States. Also, professors in Spain do not hold office hours. Thus, you will need to make sure to speak with professors immediately after class if you have questions.

In addition, there are frequently no assigned textbooks in the Spanish system. Most of your work will be done from either “suggested” texts or photocopied articles or book excerpts. It will be your responsibility as a student to obtain the copies or books; be alert to your professors’ suggestions on readings, as you may not receive a formal reading list. Similarly, there is often little daily homework; however, this does not mean that you will not have to work. You should
plan on motivating yourself to keep up with suggested and required readings throughout the semester, as your final grade will be determined by a final exam which will cover the material discussed both in class and in the readings. Tutoring assistance will be available through CEGRI to all students taking classes at the University of Granada in such areas as Spanish academic vocabulary, preparing for exams, and writing and researching in Granada.

You will receive credit for all courses you complete abroad on the Granada program with the exception of the following course:

- Estudios Universitarios en España (University Studies in Spain)

NO UW-Madison credit will be granted for this course, nor will any equivalency be assigned.

UW-Madison Department Specific Information

Spanish Majors

UW-Madison students majoring in Spanish must keep the following information in mind:

1) You must take at least 15 upper-level credits (Spanish 223 and above) “in residence” (that means, here on campus or in study abroad programs sponsored by UW-Madison). All Spanish courses numbered 300 or above count toward this requirement.

2) You must take at least 15 credits of Spanish at any level while physically present on the UW-Madison campus, 6 of which must be at or above the 300-level.

If you would like more information or clarification on the Spanish major, please contact Karen Thompson (klthompson3@wisc.edu), Undergraduate Spanish Advisor. For course equivalent submission issues, contact Rachel Ogletree in IAP (ogletree@studyabroad.wisc.edu).

In consultation with the Department of Spanish and Portuguese, IAP has established the following guidelines for assigning course equivalents:

Spanish 223 and 224: Students should make an effort to take at least one of these classes on the UW-Madison campus before studying abroad if at all possible since they provide good background. In addition, these survey level courses are difficult to find abroad. If students decide to take a survey-type course abroad, they should find out what the department teaches in the particular class and look for as close a match as possible. Students should check with the Spanish Department before taking the class. If students decide to take these courses when they return to UW-Madison, they may receive credit for a more advanced literature class (e.g., Spanish 326) and then return to take Spanish 224. Students who take this route still find the survey-level classes interesting.

Registration

IAP will register you for a special “Study Abroad Course” for the term(s) you will be studying abroad; therefore, it is not necessary for you to register on the UW-Madison campus. This is a temporary registration, which will be converted into graded UW-Madison credit after the completion of your program.
Equivalents and Course Equivalent Request Form (CER)
Each course you take abroad must be assigned a UW-Madison “equivalent” and the grade you receive in the course also transfers back to be recorded on your UW-Madison transcript. In order to establish UW-Madison course equivalents for your study abroad courses, you will submit a Course Equivalent Request (CER) through your My Study Abroad account. The deadline to submit the CER is by the end of the fourth week of classes (not including pre-session terms). Detailed information on the UW course equivalent process that you will use through your My Study Abroad account is available in the IAP Study Abroad Handbook and in your My Study Abroad account under the academics tab.

Limits and Load
Students participating in the semester program are expected to enroll full-time (minimum of 12 credits and a maximum of 18 credits each semester). Summer students are required to take two courses per session. The typical course on this program is worth 3 UW-Madison credits.

The course entitled, Estudios Universitarios en Espana (University Studies in Spain) will not count towards your limit and load for this program, as NO UW-Madison credit will be granted for this course.

Pass/Fail/Drop/Audit
Please refer to the IAP Study Abroad Handbook for Academic Policies. IAP students studying in Granada at CEGRI will have only one week to add-drop classes. A Pass/Fail form as well as the due date for Pass/Fail submission can be found in the Academics tab of your My Study Abroad account.

Credit Conversions
Credits will be converted on a one-to-one basis. For spring students taking courses at the University of Granada, credits are based on the number of in-class contact hours. If a course meets 45 hours in a semester, you will receive 3 UW credits, if it meets 60 hours in a semester, you will receive 4 UW credits, etc.

Grades and Grade Conversions
The following grade scale will be used for students taking courses at CEGRI:

<table>
<thead>
<tr>
<th>CEGRI Grade</th>
<th>UW-Madison Equivalent Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>92.50 – 100.00</td>
<td>A</td>
</tr>
<tr>
<td>86.50 - 92.49</td>
<td>AB</td>
</tr>
<tr>
<td>82.50 - 86.49</td>
<td>B</td>
</tr>
<tr>
<td>76.50 - 82.49</td>
<td>BC</td>
</tr>
<tr>
<td>69.50 - 76.49</td>
<td>C</td>
</tr>
<tr>
<td>59.50 - 69.49</td>
<td>D</td>
</tr>
<tr>
<td>0.00 - 59.49</td>
<td>F</td>
</tr>
<tr>
<td>University of Granada Grade</td>
<td>UW-Madison Equivalent Grade</td>
</tr>
<tr>
<td>-----------------------------</td>
<td>-----------------------------</td>
</tr>
<tr>
<td>Matricula-Honor: 9-10</td>
<td>A</td>
</tr>
<tr>
<td>Sobresaliente: 9-10</td>
<td>A</td>
</tr>
<tr>
<td>Notable: 8-9</td>
<td>AB</td>
</tr>
<tr>
<td>Notable: 7-7.9</td>
<td>B</td>
</tr>
<tr>
<td>Aprobado: 6-6.9</td>
<td>BC</td>
</tr>
<tr>
<td>Aprobado: 5-5.9</td>
<td>C</td>
</tr>
<tr>
<td>Suspenso: 0-4.9</td>
<td>F</td>
</tr>
</tbody>
</table>

### Living Abroad
Educate yourself about your host country. Read the Preparing to Live in Another Culture section of the IAP Study Abroad Handbook. Consult the following resources as well as travel guides to help in your preparations.

International Academic Programs (IAP) at UW-Madison:  
[www.studyabroad.wisc.edu](http://www.studyabroad.wisc.edu)

Spanish Studies in Granada at UIUC:  
[http://www.sip.illinois.edu/studyabroad/spanish/](http://www.sip.illinois.edu/studyabroad/spanish/)

Centro Granadí de Español (CEGRI):  
[http://www.cegri.com/school.html](http://www.cegri.com/school.html)

Information about Granada:  
[www.granadainfo.com](http://www.granadainfo.com)

Portals to the World - Spain:  
[www.loc.gov/rr/international/hispanic/spain/spain.html](http://www.loc.gov/rr/international/hispanic/spain/spain.html)

### Student Testimonials
The testimonials below are from past participants; they reflect various students’ experiences and are included to provide different perspectives. IAP does not endorse any specific view expressed in this section.

### Preparations Before Leaving
Make sure to bring a warmer jacket & hat & gloves because Granada will get cold in the winter.

Bring a laptop if you have one because CEGRI has wireless internet!

Pack minimally. I only brought one suitcase and had plenty of clothes.
Travel and Arrival Information
I didn't take the group flight, and did not have any problems getting to Granada.

Academic Program
There is plenty of time to travel- especially because there are no Friday classes.

The teachers are helpful and very friendly. They push you to learn and practice Spanish.

Living Abroad
My home stay was the best part of my study abroad!

I wanted to live with a family so I would have the opportunity to practice Spanish more often. Adjusting to living with a family again after being on my own for a few years was hard, but overall I think it was a positive experience.

Spend time in Spain. It is a beautiful country. It is tempting to travel all over Europe, but if you want your Spanish to improve and Granada to feel like your home, it is important not to travel every weekend.