This program is offered by International Academic Programs (IAP) at the University of Wisconsin-Madison in partnership with the Institut de Langue et de Culture Française (ILCF). Throughout the course of your study abroad experience you will be communicating with both IAP and the ILCF staff. It is essential that you pay close attention to all information provided to you from both organizations. This IAP Program Handbook supplements handbook(s) or materials you receive from the ILCF as well as the IAP Study Abroad Handbook and provides you with the most up-to-date information and advice available at the time of printing. Changes may occur before your departure or while you are abroad.

The ILCF handles the program’s day-to-day operations. Generally, questions about aspects of your program abroad should be directed to there (ie. housing information, program facilities abroad, extracurricular activities offered as part of the program, etc.) Questions relating to your relationship with UW-Madison or your academics should be addressed to International Academic Programs at UW-Madison (ie. course credits, equivalents, UW Madison registration, etc.)

This program handbook contains the following information:

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Contact Information

Institut de Langue et de Culture Françaises (ILCF)
Mme Khadija El Harrak
12 rue Cassette - Paris 6è
Mailing address: 21 rue d'Assas - 75270 Paris Cedex 06
Tel: +33 1 44 39 84 65
E-mail: ilcf@icp.fr or k.elharrak@icp.fr

UW-Madison Information

International Academic Programs (IAP)
University of Wisconsin-Madison
106 Red Gym, 716 Langdon Street
Madison, WI 53706
Tel: 608-265-6329 Fax: 608-262-6998
Web: www.studyabroad.wisc.edu

Erin Polnaszek
Study Abroad Advisor
Tel: 608-265-6329
E-mail: eepolnaszek@studyabroad.wisc.edu
Emergency Contact Information
In case of an emergency, call the main IAP number (608) 265-6329 between 8:00 a.m.-4:30 p.m. Monday-Friday; after-hours or on weekends call the IAP staff on call at (608) 516-9440.

Embassy Registration
Program participants who are U.S. citizens must register at the U.S. Embassy before departure as this will help in case of a lost passport or other mishap. You can register on-line at https://travelregistration.state.gov. If you are not a U.S. citizen, register at your home country’s embassy or consulate.

U.S. Embassy
2 avenue Gabriel
75382 Paris Cedex 08
TEL: 33-1-43-12-22-22
FAX: 33-1-42-66-97-83
Web: http://www.amb-usa.fr

Program Dates 2013
Session 1:
June 3 - June 28, 2013

Session 2:
July 1 – July 26, 2013

Preparations Before Leaving
Refer to the Pre-Departure Checklist in the IAP Study Abroad Handbook for essential information.

Immigration Documents
Passport
A passport is needed to travel to France. Apply immediately for a passport if you do not already have one. Passport information and application forms can be found on the U.S. State Department website (http://travel.state.gov/passport). If you already have your passport, make sure it will be valid for at least six months beyond the length of your stay abroad.

Visa
No Visa is required for U.S. citizens for programs less than 90 days in France. If you are not a US citizen, you should let your study abroad advisor know as soon as possible.

Housing
Students select their own housing as part of this program. Please refer to the housing section of this handbook, under the Life Abroad section. IAP does not have any agreements with housing agencies in Paris but can provide you with resources to assist in your search. Ultimately it is your responsibility to find and secure your housing for your time in Paris. Past students have found home stays or apartments through various resources. We suggest you review the information in this handbook, contact past students who have participate don this program, and work to find housing that will work best for you.

Handling Money Abroad
The currency in France is in Euros. For the latest currency exchange rate, visit http://www.oanda.com/currency/converter/. Detailed information on handling money abroad is available in the IAP Study Abroad Handbook.

Packing
All manner of clothing is possible in France, within the limits of decency and good taste. Please be aware that on average the French people dress ‘much nicer than US students’. Sweats and hooded sweatshirts are not worn unless exercising and natives shy away from shorts even in the summer. As always, a sweater and good walking shoes are advisable. Keep in mind that you will blend into the culture better by partaking in their traditions.

Electronics
French electricity runs on 220 volts, while US runs on 110 volts. Also, their outlet design is different from the ones used in the US. If you choose to bring appliances make sure that you bring an appropriate adapter. Remember that small appliances can be purchased in France and kept for return trips. One always runs the risk of ruining an appliance when switching current and most adapters are rather bulky.

Travel and Arrival Information

Public Transportation
Paris has magnificent public transportation. Students will fly into either Charles de Gaulle or Orly Airport. After arriving, they can take a taxi, the metro/RER, or bus to get to their destination. Individual tickets, or ‘Navigo’ weekly or monthly pass can be purchased for the metro/RER/bus system. Please note that Paris is split into six different transportation zones which resemble the pattern on a dartboard. Student can go anywhere in the Paris city limits with a monthly pass for zones 1-2. For travel around France and Europe students can of course fly or there is a TGV high speed train system which can be accessed at 6 different stations (Gares) throughout the city.

Transport to Accommodations
Students with host families should receive the address and information by email approximately eight days before the program starts. The families will not pick you up. Students who have made arrangements with a student residence or apartment complex should have the address in hand. Before leaving the US it is suggested that students find the nearest bus/metro stop to their place of residence even if they are planning to take a cab. If cabs do not know the specific address they will know the metro or bus stops which will get you close to your destination.

The Academic Program

General Information
Institut de Langue et de Culture Françaises
http://www.icp.fr/en/Faculties-Schools/Institut-de-Langue-et-de-Culture-Francaises-ILCF/Institut-de-Langue-et-de-Culture-Francaise-ILCF-Paris

The ILCF, founded in 1948, teaches 2500 students each year aged 18 and upwards. There are 50 professors trained to teach French as a foreign language give classes on the Catholic University Campus located in the historical heart of Paris (Saint-Sulpice, Saint-Germain-des-Près, Luxembourg gardens).

Course Information

Courses and Registration
Students are tested and put into their corresponding French classes at the start of each month. The test will take place at the ILCF on the first day, however the ILCF will also send an email prior to arrive in Paris with
instructions on how to complete the online placement test. Once you arrive in Paris, you will finish the placement test process.

Students will attend a total of 21 hours per week for four weeks. Each class is unique because professors adapt to each group of students they encounter. However, they always try to use a variety of audio, video, and multimedia material and approaches.

Students in the June session will participate in 1 overall course with different components worth a total of 84 contact hours. They will receive one final grade for this course.

Students in the July session will participate in 1 language course with different components worth a total of 60 contact hours, and two additional courses with subjects such as: Le français par l'écrit, le français par l'oral, le phonétique, etc. These courses each meet for a total of 12 contact hours, for an overall total of 84 contact hours.

Please note that if your transcripts come back to IAP with a different registration than what is outlined above, you may not receive all 6 UW-Madison credits during that session.

Credits
Conversions
Students will receive 4-credits of language sequence credit and 2-credits of content credit per session. It is not possible to receive any other credit than this. French content credit will transfer as French 299* or French 449 (for more advanced students). Students who participate in both summer sessions will earn 12 credits.

French Language Sequence at UW-Madison:

<table>
<thead>
<tr>
<th>Most recent language course taken at UW-Madison</th>
<th>101</th>
<th>102</th>
<th>203</th>
<th>204</th>
<th>227</th>
<th>228</th>
<th>311</th>
</tr>
</thead>
<tbody>
<tr>
<td>Summer language course equivalent: month 1</td>
<td>102</td>
<td>203</td>
<td>204</td>
<td>228</td>
<td>228</td>
<td>311</td>
<td>312</td>
</tr>
<tr>
<td>Summer language course equivalent: month 2</td>
<td>203</td>
<td>204</td>
<td>228</td>
<td>311</td>
<td>311</td>
<td>312</td>
<td>326</td>
</tr>
</tbody>
</table>

*French 299 is a repeatable intermediate directed study. We do not have a course on campus for a content course at the elementary or intermediate level.

Equivalents and Course Equivalent Request (CER)
Each course you take abroad must be assigned a UW-Madison “equivalent” and the grade you receive in the course also transfers back to be recorded on your UW-Madison transcript. In order to establish UW-Madison course equivalents for your study abroad courses, you will submit a Course Equivalent Request (CER) through your My Study Abroad account. Detailed information on the UW course equivalent process that you will use through your My Study Abroad account is available in the IAP Study Abroad Handbook and in your My Study Abroad account under the academics tab.

Registration
IAP will register you for a special “Study Abroad Course” for the term(s) you will be studying abroad; therefore, it is not necessary for you to register on the UW-Madison campus. This is a temporary registration, which will be converted into graded UW-Madison credit after the completion of your program.

Pass/Fail/Drop/Audit
Paris ILCF Summer 2013
Please refer to the IAP Study Abroad Handbook for academic policies.

Grades and Grade Conversions
Grades are calculated using the following conversion:

<table>
<thead>
<tr>
<th>French Grade</th>
<th>UW-Madison Equivalent</th>
</tr>
</thead>
<tbody>
<tr>
<td>15,0-20,0</td>
<td>A</td>
</tr>
<tr>
<td>13,0-14,9</td>
<td>AB</td>
</tr>
<tr>
<td>12,0-12,9</td>
<td>B</td>
</tr>
<tr>
<td>10,0-11,9</td>
<td>BC</td>
</tr>
<tr>
<td>8.0-9,9</td>
<td>C</td>
</tr>
<tr>
<td>6,0-7,9</td>
<td>D</td>
</tr>
<tr>
<td>0-5,9</td>
<td>F</td>
</tr>
</tbody>
</table>

Living Abroad
Educate yourself about your host country. Remember - it won't be possible to prepare yourself completely. There will be situations you will not have anticipated and your flexibility will determine in great part the kind of experience you will have while abroad.

France
Metropolitan France extends from the Mediterranean Sea to the English Channel and the North Sea, and from the Rhine to the Atlantic Ocean. French people often refer to Metropolitan France as L'Hexagone (The "Hexagon") because of the geometric shape of its territory. France is bordered by Belgium, Luxembourg, Germany, Switzerland, Italy, Monaco, Andorra, and Spain.

The French Republic is a democracy that is organized as a unitary semi-presidential republic. It is a developed country with the sixth-largest economy in the world. It is one of the founding members of the European Union, and has the largest land area of all members (with a population of roughly 60.4 million people). It is also one of the five permanent members of the United Nations Security Council wielding veto power, and is an acknowledged nuclear power. France is the most popular international tourist destination in the world, receiving over 75 million foreign tourists annually.

Paris
Paris, the capital of France with a population of 2.1 million people, stimulates the senses, demanding to be seen, heard, touched, tasted and smelled. The city contains breezy boulevards, impressive monuments, great works of art, and history around every corner. Paris is home to many famous museums and tourist attractions which can be found online or in travel books. The cities of Giverny (where Claude Monet lived and painted), Chartres (which has an exquisite cathedral), and Versailles are located near Paris and are popular destinations for day trips.

Housing
Students on this program will pay for housing out of pocket. Therefore, the housing you select is up to you. You are responsible for selecting and booking your own housing.

Host family
To stay with a host family in Paris, you can use Atome, a homestay placement service. Their host families are screened and selected by the staff at Atome. Detailed descriptions of each plan and the registration and payment form can be found at:
Student residence housing, foyers, or apartments
Upon request, le Service Jobs & Logements of ILCF will send a list of rentable property. Students are then responsible for contacting the rental offices on the list to make their own arrangements. Options include student residence halls, foyers, and some furnished apartments. The average student cost is 750 euros per month. Request a list using the contact information below.
Tél. : + 33 1 44 39 60 24 ; Fax: + 33 1 44 39 52 84 ; Email : jobsetlogements@icp.fr

Websites of Interest:
U.S. State Department Students Abroad site:
http://www.studentsabroad.state.gov/

General orientation information (such as culture shock, international travel, etc.): www.worldwide.edu

Center for Disease Control (CDC):
www.cdc.gov/travel/

Lonely Planet Guidebook:
www.lonelyplanet.com

Paris and Regional websites:
http://www.parisinfo.com/
http://www.iledefrance.fr/english/

France websites:
www.fr.franceguide.com
www.justfrance.org/
www.france.com
www.francetourism.com

Useful Travel Books:
Fodor’s Guides
Frommer’s Travel Guides
Let’s Go
Lonely Planet
Michelin Guides
Rough Guide
International Travel Health Guide by Stuart R. Rose, MD.

Communications
Phone
When making calls, keep in mind time zone differences (www.timeanddate.com/worldclock). To make an international call to the United States, dial the access code for the country from which you are calling plus the United States country code (always “1”) followed by the appropriate U.S. area code and local number. To call internationally from the United States, dial “011”, the country code, city access code (if necessary) and the
phone number. Country and city codes can be found online (www.timeanddate.com/worldclock/dialing.html). Some of above steps can vary if you are using a calling card.

Skype
Skype is also an alternative to a calling card. If you possess a computer and a microphone/headset with microphone you can use Skype to make calls to landlines, cell phones, and other Skype users using the internet. Calls to other Skype users are free and two different payment options are available for all other calls. To view more information or to download Skype go to http://www.skype.com/

Student Testimonials
Preparations Before Leaving
If you're a shopper, put some extra money in your budget to take advantage of the wonderful shopping in Paris. You don't really need to buy books or a ton of school supplies, so maybe shift some of your budget to other areas. Add in enough money to your travel budget to really enjoy Europe. I would just suggest in general to plan on spending more than twice as much on things in Paris as you would in Madison. Things are just more expensive, and you don't want to be sacrificing fun when you're studying abroad just because you didn't have enough money in your budget!

I was happy I packed voltage converters/adapters, and all the hygiene/toiletry products that I really liked in the US.

For packing and advice for women, leave behind short skirts and tank tops. Even though it is super hot in Paris in the summer time, I've never seen a French person wearing shorts. Exposed legs and bare shoulders/chests are clear targets for harassment from Frenchmen.

I suggest packing light; you never know if you're going to want to do some serious clothes shopping in Paris (which is also, consequently, a great way to get to know the city), and you also won't want to be lugging around tons of unnecessary stuff.

Travel and Arrival Information
I definitely suggest getting outside of France and exploring Europe with friends you meet on the trip, it's a great bonding experience. As for traveling within France, I recommend the train, and there are a multitude of stations scattered all over the city that you can find trains to a variety of places.

I recommend going to Giverny to see Monet's house and gardens when you stay in France, as well as Strasbourg. Get out to see Versailles, the Bois de Bologne, and any other cool place on the periphery of Paris. Studentuniverse.com is a great place to look for study abroad tickets. I flew into Charles de Gaulle in Paris, and I can guarantee that almost everyone would recommend flying into there.

I booked my round-trip ticket to France through the Student Travel Agency on State St. They spent a lot of time finding me the cheapest, most convenient ticket they could, and I also bought an ISIC card from them, which turned out to be a great idea. (I got discounts on other things with it throughout Europe.)

Living Abroad
As for treatment of women, I suggest that all females go out at night with a group of friends and have a plan as to how they're getting home ahead of time, and even then travel with friends. Men tend to follow women even when they are told no in Paris, and that can be VERY scary unless you have a good group of friends around you.
Plan on spending a lot of money on food and entertainment; food and drinks do not come cheap in Paris, and you're not going to want to scrimp and save while everyone else is having a great time.