The National Taiwan University (NTU) exchange program is offered by International Academic Programs (IAP) at the University of Wisconsin-Madison in conjunction with the National Taiwan University. This IAP Program Handbook supplements handbook(s) or materials you receive from NTU as well as the IAP Study Abroad Handbook and provides you with the most up-to-date information and advice available at the time of printing. Changes may occur before your departure or while you are abroad.

Questions about your program abroad (housing options, facilities abroad, etc.) as well as questions relating to your relationship with your host university or academics (e.g. course credit and equivalents, registration deadlines, etc.) should be directed to International Academic Programs at UW-Madison.

This program handbook contains the following information:

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Contact Information

On-Site Program Information
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UW-Madison Information
International Academic Programs (IAP)
University of Wisconsin-Madison
106 Red Gym, 716 Langdon Street
Madison, WI 53706
Tel: 608-265-6329 Fax: 608-262-6998
Web: www.studyabroad.wisc.edu
Emergency Contact Information
In case of an emergency, call the main IAP number (608) 265-6329 between 8:00 a.m.-4:30 p.m. Monday-Friday; after-hours or on weekends call the IAP staff on call at (608) 516-9440.

Embassy Registration
All program participants who are U.S. citizens must register at the U.S. Embassy before departure as this will help in case of a lost passport or other mishap. You can register on-line at <https://travelregistration.state.gov>. If you are not a U.S. citizen, register at your home country’s embassy or consulate.

U.S. Embassy in Taipei, Taiwan (The American Institute in Taiwan)
No. 7, Lane 134, Section 3, Hsin Yi Road
Da-an District
Taipei, Taiwan 10659
Tel: +886-2-2162-2000
Fax: +886-2-2162-2239
Web: http://www.ait.org.tw
Email: amcit-ait-t@state.gov

Preparation Before Leaving
Refer to the Pre-Departure Checklist on pages four and five of the IAP Study Abroad Handbook for essential information.

Immigration Documents
Passport
A passport is needed to travel to Taiwan and to obtain your student visa. Apply immediately for a passport if you do not already have one. Passport information and application forms can be found on the U.S. State Department website (http://travel.state.gov/passport). If you already have your passport, make sure it will be valid for at least 6 months beyond the length of your stay abroad.

Visa
Students must apply for a valid visa before leaving for Taiwan. As there is no “student visa” for international students studying in Taiwan, students whose exchange period is more than 180 days must apply for a Resident Visa. For students whose exchange period is less than 180 days, an extendable Visitor Visa is required. It is also recommended that students apply for a multiple-entry Visitor Visa instead of a single-entry visa if you plan to leave and come back to Taiwan during the duration of your program. For more information and for details on the application process, please go to: http://www.taiwanembassy.org/US/Ip.asp?ctNode=2315&CtUnit=62&BaseDSD=7&mp=12.
Money Abroad
The currency in Taiwan is the New Taiwan Dollar (TWD). To check the current exchange rate, visit: http://www.oanda.com/currency/converter/.

Electronics
Taiwan uses electric current of 110 volts at 60 cycles, many buildings have sockets with 220 volts especially for the use of air conditioners.

Travel and Arrival Information
The group airport pick-up service is provided upon request to all exchange/visiting students free of charge; however, it is restricted to several time slots. Students who request this service must complete the Group Airport Pick-up Service Request Form online. You are advised to indicate the time of your arrival that falls on the service slots. The request must be made at least 2 weeks (10 working days) prior to your arrival. Once the pick-up appointment has been arranged, you can log in the online system (link same as above) to know the name of the NTU student volunteers who will meet you at the airport and accompany you to NTU.

For the safety of the student volunteers, it is not possible to provide airport pick-up for flights arriving in Taiwan before 8:00 am and after 9:00 pm. Therefore, if you plan to arrive earlier or later, you will need to arrange your own airport transportation and accommodation. One option for those who arrive in the early morning before 8:00 am is to wait in the airport for the group airport pick-up service until 9:00 am.

The Academic Program
General Information
Located in downtown Taipei, National Taiwan University (NTU) was the first university in Taiwan. Its history can be traced back to the early 20th century, with the founding of Taihoku (Taipei) Imperial University by the Japanese in 1928. After World War II and Taiwan’s retrocession to Chinese Sovereignty, the ROC (Taiwan) government resumed the administration of Taihoku University and renamed it as “National Taiwan University” in 1945. Meanwhile, the University consisted of six colleges and 22 departments. To date, the university continues to prosper and throughout the years has educated millions of professionals. In 2007, the University has a total of 11 colleges, 54 departments, 99 graduate institutes, and 30 research centers, and the number of students reached a total of 32,791.

National Taiwan University - http://www.ntu.edu.tw/engv4/

Course Information
Regular Courses
In general, lectures and examinations are conducted in Chinese. Exchange students who do not have sufficient knowledge of Chinese should consult the professors or instructors before they enroll in these courses. More NTU course information can be found online at:
Courses Taught in English
Although Chinese is the main language of instruction at NTU, there are also courses taught in English every semester; although not all colleges / departments offer these courses. A list of courses taught in English offered in the recent three semesters sorted by college is available in the NTU course information online system. Another way to access this system is through NTU’s English website at http://www.ntu.edu.tw/english/ and click on “Courses.”

Chinese Language Courses
In addition to regular NTU courses, exchange students will be provided with free Chinese language courses sponsored by the Office of International Affairs (OIA). If you have selected to attend Chinese courses on your application form, you will be automatically enrolled and should follow the regulation of the Chinese Language Division (CLD) for the registration and placement test. In other words, students who do not sign up for the Chinese language courses while filling out the application form online will not be assigned to these courses.

Registration
The course enrollment process takes place online once the students have arrived on campus. Instructions on registering for classes will be in your student handbook from NTU.

Course Equivalent Requests and My Study Abroad
Each course you take abroad must be assigned a UW-Madison “equivalent” course in order for your grades and credits to be recorded on your UW-Madison transcript. In order to establish UW-Madison course equivalents for your study abroad courses, you will submit a Course Equivalent Requests through your My Study Abroad account. Detailed information on the UW course equivalent process that you will use through your My Study Abroad account is available in the IAP Study Abroad Handbook.

Credits
Conversions: One course is usually three credits with three classroom hours per week. Credits will be converted on a one-to-one basis. For example, a 3-credit course at NCCU will receive 3 credits at UW-Madison. Some exceptions may apply pending on the department in which the class is instructed.

Limits and Load: UW-Madison students are required to take a minimum of 12 UW-Madison equivalent credits each semester. A recommended credit load is 12 to 18 credits per semester.

Pass/Fail/Drop/Audit
Please refer to the IAP Study Abroad Handbook for academic policies.

Grades and Grade Conversions
Students will receive a letter grade on a scale from A to F. A grade of "A" is given for excellent performance; "B" for above average; "C" for average; "D" for minimally passing performance; and "F" for failure. Other grades include "W" (Withdrawal) and "P" (Pass). A student will receive a grade of "W" if he/she withdraws from the course. A student will receive a grade of "F" if he/she fails to attend classes without officially withdrawing from the course.
Grades will be converted according to the following scale:

<table>
<thead>
<tr>
<th>NTU</th>
<th>UW-Madison</th>
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<tbody>
<tr>
<td>84-100</td>
<td>A</td>
</tr>
<tr>
<td>80-83</td>
<td>AB</td>
</tr>
<tr>
<td>72-79</td>
<td>B</td>
</tr>
<tr>
<td>68-71</td>
<td>BC</td>
</tr>
<tr>
<td>60-67</td>
<td>C</td>
</tr>
<tr>
<td>50-59</td>
<td>D</td>
</tr>
<tr>
<td>0-49</td>
<td>F</td>
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</tbody>
</table>

**Living Abroad**

Taiwan has a population of 23 million. The larger part of the island's inhabitants are the descendants of immigrants from the various provinces of mainland China, but in particular from the southeastern coastal provinces of Fujian and Guangdong.

Taiwan's total land area is only about 36,000 square kilometers (14,400 square miles); it is shaped like a leaf that is narrow at both ends. It lies off the southeastern coast of mainland Asia, across the Taiwan Strait from Mainland China-- a solitary island on the western edge of the Pacific Ocean. To the north lies Japan; to the south is the Philippines.

Taiwan lies on the western edge of the Pacific "rim of fire," and continuous tectonic movements have created majestic peaks, rolling hills and plains, basins, coastlines, and other wonders. Taiwan's tropical, sub-tropical, and temperate climates provide clear differentiation between the different seasons. The cultural aspects are also not to be missed. The blending of Hakka, Taiwanese, indigenous people and mainland Chinese cultures has produced a rich plethora of cultural and social color. Whether it is religion, architecture, language, living habits, or food, it's just one big exciting melting pot! Food is the best representative of this cultural mixing and matching. Aside from cuisines from different parts of the mainland such as Zhejiang, Hunan, Guangdong, Yunnan, Shanghai, Beijing, Sichuan, and others, there is also the local Taiwanese cuisine as well as the local delicacies of each area.

Located in downtown Taipei, National Taiwan University (NTU) is the first university in Taiwan. Its history can be traced back to the early 20th century, with the founding of Taihoku (Taipei) Imperial University by the Japanese in 1928. After World War II and Taiwan’s retrocession to Chinese Sovereignty, the ROC (Taiwan) government resumed the administration of Taihoku University and renamed it as “National Taiwan University” in 1945. Meanwhile, the University consisted of six colleges (Liberal Arts, Law, Science, Medicine, Engineering, and Agriculture) and 22 departments. To date, the University continues to prosper and throughout the years has educated millions of professionals. In 2008, the University has a total of 11 colleges, 54 departments, 100 graduate institutes, and 33 research centers, and the number of students reached a total of 33,416.

**Housing**
Students can choose to live in two different housing options: Prince House or the International Youth Center (IYC). Prince House is a privately owned dormitory that is not affiliated with NTU and is made up of multiple buildings that are located close to NTU’s campus. Students will have access to wireless internet, a lobby and reception desk, workout facilities, a TV room and dining halls in Prince House. Meals are not provided. Single, double and triple rooms are available in Prince House; students will indicate their preference on the housing application.

The International Youth Center (IYC) is the NTU owned dormitory on campus. In the IYC students will have access to laundry facilities, a kitchen/communal area, movie theatre, top floor balcony, and convenience stores. Meals are not provided. Students who choose this option will have a roommate and either a private bathroom or a shared bathroom with other students on their floor. Preference will be indicated on the housing application.

**Student Life**

Global Lounge – the Global Lounge provides a platform for cultural exchange wherein foreign students and local students can interact with one another freely. The lounge employs a number of student assistants who speak fluent English to provide advisory services on campus living and studying abroad. In addition, there is a television in the lounge that broadcasts news programs from around the world. [http://global.ntu.edu.tw](http://global.ntu.edu.tw)

General Library – Situated at the end of NTU’s well-known Royal Palm Blvd., the General Library is the main library at NTU. With its rich book collection and its comfortable atmosphere, the library has become the place where many students like to stay between classes. On the fourth floor is the multimedia center that has a wide collection of classical films and audio tapes. You can also watch cable TV there. The library also has a 24-hour study room.

Sports Center – the NTU Sports Center consists of a swimming pool, gymnasium, badminton courts, squash courts, table tennis, etc. Additional fees might apply in order to use certain facilities. [http://www.pe.ntu.edu.tw/index.aspx](http://www.pe.ntu.edu.tw/index.aspx)

**Transportation**

**Taipei Metro / Mass Rapid Transit (MRT)**
You can take the Taipei MRT at the GongGuan Station on Roosevelt Road. Single or one-way tickets are available at each station and the new NTU student ID card also functions as an Easy Card. You can add value to your Easy Card at every MRT station and major convenience stores in Great Taipei Area. [http://www.trtc.com.tw/e/](http://www.trtc.com.tw/e/)

**Taipei Bus**
Buses in downtown Taipei can take you to more places than MRT. However, there is no regulated system coordinating all buses, and it is recommended to get to the bus stop 10 to 15 minutes earlier in case of traffic congestion and delays. [http://www.taipeibus.taipei.gov.tw/index_e.htm](http://www.taipeibus.taipei.gov.tw/index_e.htm)

**Long Distance Bus**
To purchase long distance bus tickets, passengers can choose to buy directly from bus drivers (cash only and no changes will be given) or at the Main Bus Station, which neighbors Taipei Railway Station. Below are two main bus companies.

King Bus 　[國光客運GuoGuang]
Taiwan Railways

There are seven railway lines available in Taiwan. Each line has its own characteristics and sightseeing routes. There are two lines that travel down the west coast and three lines transverse the north. The other railways go through the southern and eastern part of Taiwan.


Taiwan High Speed Rail

The High Speed Rail has been in operation since 2006 and it takes about 1.5 to 2 hours to travel from Taipei to Zuoying Station in Kaoshiung. http://www.thsrc.com.tw/en/?lc=en

Safety

Upon arriving at NTU, each student will receive an emergency contact card that lists the phone numbers of the Office of International Affairs staff. In case an emergency arises there is a contact protocol that is clearly explained on the card.

Emergency Numbers

- Police 110
- Fire and Ambulance 119

Other useful numbers

<table>
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<tr>
<th>Service</th>
<th>Contact Information</th>
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<tbody>
<tr>
<td>NTU Hospital</td>
<td>8733-9240</td>
</tr>
<tr>
<td>NTU Student Health Center Emergency</td>
<td>3366-9595</td>
</tr>
<tr>
<td>24 Hours Student Safety Division</td>
<td>3366-9119</td>
</tr>
<tr>
<td>24 Hours Campus Security</td>
<td>3366-9110</td>
</tr>
</tbody>
</table>

NTU Emergency Contact

Mr. Hong-Ming HU, Student Safety Division 3366-2054 jackjill@ntu.edu.tw
Mr. Yih-Fang Chang, Student Assistance Division 3366-2048 vihfangc@ntu.edu.tw

Health

Students at NTU will have access to the Student Health Center: http://shmc.osa.ntu.edu.tw/main.php

The Student Health Center on the main campus is staffed by doctors from the NTU Hospital and provides health services. It is located on the Royal Palm Boulevard across from the First Student Activity Center near the General Library. The Center provides various medical services including: Family Medicine, Ophthalmology, Dermatology, Otolaryngology, Gynecology, Dentistry and Simple Surgery. Also, common blood tests, pap smear, dental scaling, abdominal sonography, physical therapy and plain x-ray studies are available. Students will need to check the clinic schedule online in advance and make appointments on the internet, by telephone or in person.
No registration fee will be charged for those with NTU student IDs. Students with National Health Insurance cards (NHI cards) would be charged with partial extra self-payment of TWD 50. As for students with no NHI cards, they will have to pay a full payment of TWD 350. Fees for medicine and other special exams are not included in the general payments.

General Number: 3366-2155
Appointment Number: 3366-2175
NTU Student Health Center Emergency: 3366-9595

Communication
When making calls, keep in mind time zone differences (www.timeanddate.com/worldclock). To make an international call to the United States, dial the access code for the country from which you are calling plus the United States country code (always “1”) followed by the appropriate U.S. area code and local number. To call internationally from the United States, dial “011”, the country code, city access code (if necessary) and the phone number. Country and city codes can be found online (www.timeanddate.com/worldclock/dialing.html). Some of above steps can vary if you are using a calling card.

Public phones in Taiwan are divided primarily into two types, coin and card.

Coin phones accept coins in denominations of NT$1, NT$5, and NT$10. For local calls, NT$1 buys one minute of phone time. Phone cards are divided into magnetic strip stored value cards and IC stored value cards, and can be used all over Taiwan. Magnetic strip cards sell for NT$100 each, and IC cards are available in NT$200 and NT$300 versions. The cards are sold in railway stations, bus stations, scenic spots, and convenience stores.

When making local calls it is not necessary to dial the area code; when making long-distance calls, however, the area code of the party being called must be dialed in first (see explanation on the public telephone) and then the number itself dialed. International calls can be made from private cell phones, public IDD phones, or hotel IDD phones. International calls are charged in units of six seconds.

Skype: Skype is a free, downloadable software application that allows users to make live video and voice calls over the internet. Skype users can also add money to their account and can then use the service to call land lines and cell phones internationally at very low rates. Additionally, Skype also provides an instant messaging function as well as file sharing.

To create a Skype account, users must download the application from www.skype.com and create a user name and password. Once the application is installed onto their computer, they can search for friends either by first and last name or using their friends' Skype usernames. Once a friend is added to a users contact list, they will be able to see whether that person is available to chat. If two users both have web-enabled video cameras for their computers, they will be able to chat face to face. For users without a web cam, a microphone is all that’s required for calls to another computer.

ADDITIONAL RELEVANT INFORMATION/WEBSITES OF INTEREST
   U.S. State Department Students Abroad site:
http://www.studentsabroad.state.gov/

UW-Madison International Academic Programs
http://www.studyabroad.wisc.edu

U.S. State Department:
http://travel.state.gov

U.S. State Department Students Abroad site:
http://www.studentsabroad.state.gov/

Center for Disease Control
http://www.cdc.gov/travel/

Current exchange rates
http://www.oanda.com

Lonely Planet
http://www.lonelyplanet.com

Taylor Tourism
http://eng.taiwan.net.tw/

Study in Taiwan
http://www.studyintaiwan.org/index.php?id=ge