Granada, Spain – Fall 2013 IAP Program Handbook

This program is offered by International Academic Programs (IAP) at the University of Wisconsin-Madison in partnership with the University of Illinois at Urbana-Champaign (UIUC). Throughout the course of your study abroad experience you will be communicating with both IAP and UIUC staff. It is essential that you pay close attention to all information provided to you by both organizations. This IAP Program Handbook supplements handbook(s) or materials you receive from UIUC as well as the IAP Study Abroad Handbook and provides you with the most up-to-date information and advice available at the time of printing. Changes may occur before your departure or while you are abroad.

UIUC handles the program’s day-to-day operations. Generally, questions about aspects of your program abroad should be directed to UIUC (program housing options, program facilities abroad, excursions offered as part of the program, etc.). Questions relating to your relationship with UW-Madison or your academics should be addressed to International Academic Programs at UW-Madison (course credits, equivalents, UW Madison registration, etc.).

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Contact Information

CEGRI – On-site Information
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Email: mgalindo@ugr.es

UIUC Information – Pre-departure
Teneisha Ellis
Specialist for International Projects
Study Abroad Office
115 International Studies Building
910 South Fifth Street
Champaign, IL 61820, USA
Phone: (217)-333-6322
Fax: (217)-244-0249
Email: trellis@Illinois.edu

UW-Madison Information
International Academic Programs (IAP)
University of Wisconsin-Madison
106 Red Gym, 716 Langdon Street
Madison, WI 53706
Phone: (608)265-6329 Fax: (608)-262-6998
Web: www.studyabroad.wisc.edu
Emergency Contact Information
In case of an emergency, call the main IAP number (608)-265-6329 between 8:00 a.m.-4:30 p.m. Monday-Friday; after-hours or on weekends call the IAP staff on call at (608) 516-9440.

Embassy Registration
Program participants who are U.S. citizens must register with the U.S. Embassy before departure as this will help in case of a lost passport or other mishap. You can register on-line at https://travelregistration.state.gov. If you are not a U.S. citizen, register at your home country’s embassy or consulate.

U.S. Embassy of Madrid
Calle Serrano 75
28006 Madrid
Tel: + (34)91-587-2240
Tel: + (34)91-587-2200 (emergencies after hours)
Fax: + (34)91-587-2303
Web: http://madrid.usembassy.gov/

Program Dates
Program dates will be provided to you in the future by UIUC.

Preparations Before Leaving
Refer to the Pre-Departure Checklist in the IAP Study Abroad Handbook for essential information.

Immigration Documents
Passport
A passport is needed to travel to Spain and to obtain the Spanish student visa. Apply immediately for a passport if you do not already have one. If you already have your passport, make sure it will be valid for at least 6 months beyond the length of your stay abroad.

Visa
A student visa is required. U.S. citizens must have a U.S. passport valid for at least six months beyond the end of the program UIUC will provide you with visa information. It is recommended that you proceed with applying for your student visa as early as the process allows. If you are not a U.S. citizen, contact your home country’s embassy or consulate for details on passport and visa requirements.

You are advised not to leave the U.S. for any international travel up to three months before the program begins as your passport must be turned over to the consulate for visa processing. If you must be out of the country more than a couple days prior to the program start date, there is no guarantee that the consulate will process the visa in time for your departure.
Travel and Arrival Information
Travel and arrival information will be provided by UIUC.

The Academic Program

General Information
All students will take classes at the Centro Granadí de Español (CEGRI). CEGRI is a private school that specializes in the teaching of Spanish language and culture to U.S. students. Students’ grades will be determined by considering a combination of components such as: attendance, oral interviews, participation, written tests, and written essays.

Course Information
Courses
CEGRI offers very personalized instruction with classes limited to no more than 18 students. In addition to language courses, CEGRI offers a program of courses related to the rich culture of Spain and the region of Andalucía, where Granada is located.

After a short orientation in Granada, students will take a Spanish Placement test and be placed into classes at their appropriate language level. This test consists of an extensive written portion and a short oral interview. It is recommended that you prepare for this exam by reviewing grammar rules, vocabulary, etc.

You will receive credit for all courses you complete abroad on the Granada program with the exception of the following course:

- Estudios Universitarios en Espana (University Studies in Spain)

NO UW-Madison credit will be granted for this course, nor will any equivalency be assigned.

In consultation with the Department of Spanish and Portuguese, IAP has established the following guidelines for assigning course equivalents:

Spanish 223 and 224: Students should make an effort to take at least one of these classes on the UW-Madison campus before studying abroad if at all possible since they provide good background. In addition, these survey level courses are difficult to find abroad. If students decide to take a survey-type course abroad, they should find out what the department teaches in the particular class and look for as close a match as possible. Students should check with the Spanish Department before taking the class. If students decide to take these courses when they return to UW-Madison, they may receive credit for a more advanced literature class (e.g., Spanish 326) and then return to take Spanish 224. Students who take this route still find the survey-level classes interesting.

Registration
IAP will register you for a special “Study Abroad Course” for the term(s) you will be studying abroad; therefore, it is not necessary for you to register on the UW-Madison campus. This is a temporary registration, which will be converted into graded UW-Madison credit after the completion of your program.
Equivalents and Course Equivalent Request (CER)
Each course you take abroad must be assigned a UW-Madison “equivalent” and the grade you receive in the course also transfers back to be recorded on your UW-Madison transcript. In order to establish UW-Madison course equivalents for your study abroad courses, you will submit a Course Equivalent Request (CER) through your My Study Abroad account. The deadline to submit the CER is by the end of the fourth week of classes (not including pre-session terms). Detailed information on the UW course equivalent process that you will use through your My Study Abroad account is available in the IAP Study Abroad Handbook and in your My Study Abroad account under the academics tab.

**NOTE**: All courses that show up on your Granada transcript **MUST** be put onto your UW Madison transcript. There are no exceptions. To avoid a delay in your study abroad courses posting to your UW Madison transcript, it is important to submit your equivalent information as soon as you can.

Limits and Load
Students participating in the semester program are expected to enroll full-time (minimum of 12 credits and a maximum of 18 credits each semester). The typical course on this program is worth 3 UW-Madison credits.

The course titled, Estudios Universitarios en Espana (University Studies in Spain) will not count towards your limit and load for this program, as **NO UW-Madison credit will be granted for this course**.

Pass/Fail/Drop/Audit
Please refer to the IAP Study Abroad Handbook for Academic Policies. IAP students studying in Granada at CEGRI will have only one week to add-drop classes. A Pass/Fail option will be available in the Course Equivalency Request. The due date for Pass/Fail submission can be found in the Academics tab of your My Study Abroad account.

Grades and Grade Conversions
The following grade scale will be used for students taking courses at CEGRI:

<table>
<thead>
<tr>
<th>CEGRI Grade</th>
<th>UW-Madison Equivalent Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>92.50 – 100.00</td>
<td>A</td>
</tr>
<tr>
<td>86.50 - 92.49</td>
<td>AB</td>
</tr>
<tr>
<td>82.50 - 86.49</td>
<td>B</td>
</tr>
<tr>
<td>76.50 - 82.49</td>
<td>BC</td>
</tr>
<tr>
<td>69.50 - 76.49</td>
<td>C</td>
</tr>
<tr>
<td>59.50 - 69.49</td>
<td>D</td>
</tr>
<tr>
<td>0.00 - 59.49</td>
<td>F</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>University of Granada Grade</th>
<th>UW-Madison Equivalent Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>Matricula-Honor: 9-10</td>
<td>A</td>
</tr>
<tr>
<td>Sobresaliente: 9-10</td>
<td>A</td>
</tr>
<tr>
<td>Notable: 8-8.9</td>
<td>AB</td>
</tr>
<tr>
<td>Notable: 7-7.9</td>
<td>B</td>
</tr>
<tr>
<td>Aprobado: 6-6.9</td>
<td>BC</td>
</tr>
</tbody>
</table>
Department Specific Notes

Communication with the UW-Madison Spanish Department
UW-Madison students who are studying (or have studied) in Granada should communicate with Professor Juan Egea (jfegea@wisc.edu) concerning Spanish credit and equivalents. You may also communicate with Professor Egea if you have questions about a particular equivalent while abroad. You should include in your e-mail the following information:

- Name, UW ID number, major(s), expected date of graduation
- Your phone number (if you are in Madison)
- Hours that you may be reached (if you are in Madison)
- Most advanced Spanish language and literature classes you have taken at UW-Madison
- Reference to the particular program you are (were) on and how long you are (have studied) abroad

Make sure to forward confirmation to International Academic Programs of any course equivalencies approved by the Spanish Department.

Spanish Majors on the UW-Madison campus
UW-Madison students majoring in Spanish must keep the following information in mind:

1) You must take at least 15 credits of the upper level work in the Spanish major “in residence” (that means, here on campus or in programs sponsored by UW-Madison). All Spanish courses numbered 300 or above count toward this requirement.

2) You must take at least 6 credits of Spanish at the 300 level or above while physically present at UW-Madison.

If you would like more information or clarification on this, please contact Karen Thompson, Undergraduate Spanish Advisor (klthompson3@wisc.edu).

For course equivalent issues please contact Professor Juan Egea (jfegea@wisc.edu).

For questions about practical issues on this program contact Angela McNutt (amcnutt@studyabroad.wisc.edu).

Living Abroad
Educate yourself about your host country. Read the Preparing to Live in Another Culture section of the IAP Study Abroad Handbook. Consult the following resources as well as travel guides to help in your preparations.

International Academic Programs (IAP) at UW-Madison:
www.studyabroad.wisc.edu
Student Testimonials

The testimonials below are from past participants; they reflect various students’ experiences and are included to provide different perspectives. IAP does not endorse any specific view expressed in this section.

Preparations Before Leaving
Make sure to bring a warmer jacket & hat & gloves because Granada will get cold in the winter.

Bring a laptop if you have one because CEGRI has wireless internet!

Pack minimally. I only brought one suitcase and had plenty of clothes.

Travel and Arrival Information
I didn’t take the group flight, and did not have any problems getting to Granada.

Academic Program
There is plenty of time to travel - especially because there are no Friday classes.

The teachers are helpful and very friendly. They push you to learn and practice Spanish.

The classes were more challenging than I expected due to the need to fit a whole semester’s worth of material into a 6 week period, however all the professors were excellent and I learned a lot.

I learned so much at a pretty steady pace, and my Spanish developed extraordinarily (thanks to the teachers and classes I had).

I never felt overwhelmed by school. My schoolwork didn’t take up very much time, and there are a lot of breaks.

I loved the close-knit relationships you developed with the students and staff at CEGRI.
Living Abroad
My home stay was the best part of my study abroad!

I wanted to live with a family so I would have the opportunity to practice Spanish more often. Adjusting to living with a family again after being on my own for a few years was hard, but overall I think it was a positive experience.

The on-site assistance, services, and accommodations abroad were fantastic. The staff was friendly and accommodating and the pairing of the host family was fantastic. I loved my senora and they did a great job matching students with families.

Spend time in Spain. It is a beautiful country. It is tempting to travel all over Europe, but if you want your Spanish to improve and Granada to feel like your home, it is important not to travel every weekend.