Shanghai, China - CIEE China in a Global Context
IAP Academic Notes

Please refer to your IAP Study Abroad Handbook for a complete list of UW policies. These academic notes supply additional information specific to your program.

CIEE Program Page (includes course descriptions): http://www.ciee.org/study-abroad/china/shanghai/china-global-context/

The Academic Program
There is no language prerequisite for this program. The program is appropriate for students in the humanities and social sciences, especially those with a major or minor in international relations or political science, and is open to all levels of language students, from novice with no previous experience in the language to those with superior level Chinese language proficiency. This program includes non-intensive Mandarin Chinese language study or an alternative Communicative Chinese language elective for beginners. Students who have completed one semester of college-level Chinese or demonstrate equivalent proficiency in Chinese language have the option to take all their coursework in English.

Internships for credit and opportunities for service learning and community volunteer activities integrate academic learning with practical experience. Extracurricular activities are coordinated by CIEE staff and may include Chinese students and host families to advance understanding of local society and culture.

Registration:
IAP will register you for a special “Study Abroad Course” for the term(s) you will be studying abroad; therefore, it is not necessary for you to register on the UW-Madison campus. This is a temporary registration, which will be converted into graded UW-Madison credit after the completion of your program.

CIEE participants register for courses on-site during orientation and after they have completed a Chinese language placement exam. The Chinese language placement exam will test our participants’ abilities in reading, writing, speaking and listening. Our participants are then placed into the Chinese language level that best suits their abilities.

Equivalents and Course Equivalent Request (CER)
Each course you take abroad must be assigned a UW-Madison “equivalent” and the grade you receive in the course also transfers back to be recorded on your UW-Madison transcript. In order to establish UW-Madison course equivalents for your study abroad courses, you will submit a Course Equivalent Request (CER) through your My Study Abroad account. The deadline to submit the CER is by the end of the fourth week of classes (not including pre-session terms). Detailed information on the UW course equivalent process that you will use through your My Study Abroad account is available in the IAP Study Abroad Handbook and in your My Study Abroad account under the academics tab.
Please note that every course you take abroad must be awarded an equivalent UW course. There are no exceptions. It is important to start the equivalent process as soon as possible to avoid any delay in posting your study abroad courses to your UW Madison transcript.

For Chinese language courses, you will receive credits for the next course(s) in the UW-Madison Chinese language sequence. Chinese language classes may be grouped together to form one UW-Madison course equivalent. These course equivalent determinations are made by the Department of East Asian Languages & Literature in consultation with IAP. Courses that are not Chinese language will be reviewed by the appropriate UW-Madison academic department to determine the course equivalent.

**Limits and Load**
Students are expected to be full-time students, and therefore are expected to enroll in the corresponding amount of credits. The CIEE recommended credit load for participants is 15 credits for the semester. UW-Madison requires that you enroll in at least 12 credits in order to maintain full-time student status. Students on this program typically take a 6 credit Chinese language course and 3-4 area studies courses offered in English, each worth 3 credits.

**Credits**
All of the courses offered in Shanghai are CIEE courses. Most courses are on a one to one scale, so a three credit CIEE course would be equated to three credits at UW Madison.

**Pass/Fail/Drop/Audit**
Please refer to the IAP Study Abroad Handbook for Academic Policies. A Pass/Fail form as well as the due date for Pass/Fail submission can be found in the Academics tab of your My Study Abroad account.

**Grade Conversion scale**
CIEE will report grades to UW Madison. The grade conversion scale for this program is as follows:

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<thead>
<tr>
<th>CIEE</th>
<th>UW-Madison Equivalent</th>
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</thead>
<tbody>
<tr>
<td>A+/A</td>
<td>A</td>
</tr>
<tr>
<td>A-/B+</td>
<td>AB</td>
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<td>B</td>
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<tr>
<td>B-/C+</td>
<td>BC</td>
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<tr>
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<td>C</td>
</tr>
<tr>
<td>D+/D/D-</td>
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