The Global Gateway in Shanghai, China program is offered by International Academic Programs (IAP) at the University of Wisconsin-Madison in conjunction with the Council on Educational Exchange (CIEE). This IAP Program Handbook supplements handbook(s) or materials you receive from CIEE as well as the IAP Study Abroad Handbook and provides you with the most up-to-date information and advice available at the time of printing. Changes may occur before your departure or while you are abroad.

This program handbook contains the following information:

Contact Information ........................................................................................................................................... 1
Program Dates ................................................................................................................................................ 2
Preparation Before Leaving ........................................................................................................................................ 2
Travel and Arrival Information .......................................................................................................................... 3
The Academic Program ......................................................................................................................................... 3
Living Abroad .................................................................................................................................................... 5
Student Advice .................................................................................................................................................. 5

**Contact Information**

**On-Site Program Information**
Your primary contact in Shanghai will be the UW Program Leader, East Asian Languages and Literature Professor Mark Meulenbeld.

Professor Mark Meulenbeld
Program Leader
meulenbeld@wisc.edu

The program is administered through the CIEE Shanghai Study Center. The CIEE Shanghai staff will also be there to assist you and help you with any issues you may encounter.

CIEE Shanghai Study Center
East China Normal University
Global Education Building 407
3663 North Zhongshan Road, Putuo District
Shanghai 200062  P.R.China
Phone: +86.21.62230050

You will be staying in one of several international residence halls that are available to CIEE. All Gateway students will be housed in the same building. You will find out which hall you have been assigned to shortly before departure.

A map of the East China Normal University campus is included at the end of this handbook. The Global Education Building is Location #26 on the map.

**UW-Madison Information**
International Academic Programs (IAP)
University of Wisconsin-Madison
106 Red Gym, 716 Langdon St.
Madison, WI 53706
Emergency Contact Information
In case of an emergency, contact your on-site staff first using the emergency contact information provided on-site. For IAP emergency contact, call the main IAP number (608) 265-6329 between 8:00 a.m.-4:30 p.m. Monday-Friday; after-hours or on weekends call the IAP staff member on call at (608) 516-9440. If you call the main IAP number after hours, the message will direct you to call the emergency number, so it’s a good place to start if you’re not sure about the time difference.

Embassy Registration
Program participants who are U.S. citizens must register with the U.S. Embassy before departure as this will help in case of a lost passport or other mishap. You can register on-line at https://travelregistration.state.gov. If you are not a U.S. citizen, register at your home country’s embassy or consulate.

U.S. Embassy - Beijing
No. 55 An Jia Lou Lu
100600 Shanghai, China
Tel: (86-10) 8531-3000
Emergency Contact Number: 8531-4000
beijingACS@state.gov

U.S. Consulate General in Shanghai
Westgate Mall, 1038 West Nanjing Road, 8th Floor
Emergency Tel: (86-21) 3217-4650, press 1, then 3
After-Hours Emergencies: (86-21) 3217-4650, press "0" for the operator.
For electronic contact, use their contact form.

Program Dates
Program begins late May and ends late June. Detailed program dates are provided in your MyStudyAbroad account. A more comprehensive schedule will be provided on-site.

Preparation Before Leaving
Refer to the Pre-Departure Checklist in the IAP Study Abroad Handbook for essential information, as well as the CIEE Handbook. Be certain to read all of these materials carefully, as they answer many common questions about cultural, academic, and health matters abroad.

Passport
A passport is needed to travel to China and to obtain your student visa. **Apply immediately for a passport if you do not already have one.** Passport information and application forms can be found on the U.S. State Department website (http://travel.state.gov/passport). If you already have your passport, make sure it will be valid for at least 6 months beyond the length of your stay abroad.
Visa
A Chinese student visa is required for the UW Global Gateway program. You will receive instructions from IAP on the student visa application. IAP will apply for your visa on your behalf. U.S. citizens must have a U.S. passport valid for at least six months beyond the end of the program. If you are not a U.S. citizen, contact your Study Abroad Advisor for guidance. It is your responsibility to submit your visit materials on-time to IAP.

You are advised NOT to leave the U.S. for any international travel up to three months before the program begins as your passport must be turned over to the consulate for visa processing.

Travel and Arrival Information
Gateway students travel together by bus to the airport and on a group flight to China. This is included as part of your program fee.

May 24: Group Departs US:
    Bus: Lazers Bus Service - Be present at 6AM outside the Memorial Union.
May 25: Arrive in Shanghai/First Day of Program
May 26: Orientation
May 27: Class Begins
June 22: Group departs from Shanghai to Chicago
    Flight: United Airlines Flight 836 – Shanghai Pudong to Chicago O’Hare – Departs 3:45PM, Arrive 4:05PM (June 22)
    Bus: Lazers Bus Service – Will pick group up in arrivals area.

The Academic Program
General Information
UW Global Gateway Programs are short-term study abroad programs that allow you to interact closely with a UW-Madison faculty member. On these programs, a UW-Madison faculty member will lead a group of students to various locations around the globe to introduce them to issues of global importance and in an increasingly interconnected world.

As global competency and awareness of international issues are core to the development of all UW-Madison students, IAP supports this initiative by providing each student selected with a Global Gateway Scholarship, which covers all billed program costs and international airfare. Through these programs, IAP hopes to make study abroad accessible to UW-Madison students, to serve as a gateway to further international opportunities, and to cultivate community at UW-Madison through shared academic experiences abroad.

All Global Gateway participants are students in the first two years of their experience at UW-Madison.

Course Information

Religious Studies 200: Society, Modernity, and Chinese Religion
This course shows how religion has played a paramount, integrative role in the history of China. We will investigate the ways in which religion has organized Chinese society, how it has determined people’s views of their world, and how it formed an ecological structure where people understood themselves as part of an interrelated whole. A crucial aspect of this course will be our exploration of modern China during fieldtrips, analyzing the ways in which some traditional
patterns are still relevant today, whereas others have been disrupted. This course will be taught by Professor Meulenbeld.

*China’s International Relations (equivalent of International Studies 502 or Political Science 346)*
This course offers an analysis of China’s foreign policy and China’s relations with the United States and other major players in international affairs, i.e. the EU, India, Japan and Russia. The course will also explore thematic topics on those issues that closely relate to US-China relations. It also offers an insider’s view on the newest development in Chinese foreign policy, such as China’s recent engagement in Africa and its implications for the West. This course will be taught by an instructor from the CIEE Shanghai Center.

**Registration**
IAP will register you for a special “Study Abroad Course” for the term(s) you will be studying abroad; therefore, it is not necessary for you to register on the UW-Madison campus. This is a temporary registration, which will be converted into graded UW-Madison credit after the completion of your program.

**Course Equivalent Requests and My Study Abroad**
Each course you take abroad must be assigned a UW-Madison “equivalent” course in order for your grades and credits to be recorded on your UW-Madison transcript. In order to establish UW-Madison course equivalents for your study abroad courses, you will submit a Course Equivalent Request (CER) through your My Study Abroad account. Information on the UW course equivalent process is also available in the IAP Study Abroad Handbook. To avoid a delay in your study abroad courses posting to your UW Madison transcript, it is important to submit your equivalent information prior to the end of your term abroad.

**Credits**
*Conversions*
Both courses are worth 3 credits each.

**Limits and Load**
You are required to enroll in both courses while on the Gateway program, for a total of 6 credits.

**Pass/Fail/Drop/Audit**
Please refer to the IAP Study Abroad Handbook for academic policies. A Pass/Fail option will be available in the Course Equivalency Request. The due date for Pass/Fail submission can be found in the Academics tab of your My Study Abroad account.

**Grades and Grade Conversions**
The UW Global Gateway in Shanghai, China program uses the following scale to assess grades to be placed on your UW Student Record:

<table>
<thead>
<tr>
<th>CIEE</th>
<th>UW-Madison Equivalent</th>
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</thead>
<tbody>
<tr>
<td>A+/A</td>
<td>A</td>
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<tr>
<td>A-/B+</td>
<td>AB</td>
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<td>B</td>
<td>B</td>
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<tr>
<td>B-/C+</td>
<td>BC</td>
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<tr>
<td>C/C-</td>
<td>C</td>
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<tr>
<td>D+/D/D-</td>
<td>D</td>
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<tr>
<td>F</td>
<td>F</td>
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</tbody>
</table>

Please note that Religious Studies 200 is graded by Professor Meulenbeld using the UW-Madison scale, and therefore, no conversion is needed.
Living Abroad

Educate yourself about your host country. Read the Preparing to Live in Another Culture section of the IAP Study Abroad Handbook. Remember— it won’t be possible to prepare yourself completely. There will be situations you will not have anticipated and your flexibility will determine in great part the kind of experience you will have while abroad.

Refer to your CIEE UW Global Gateway Handbook for more information on the program, living in China, health issues, personal safety, phones, mail, money, weather, clothing, packing, and travel. Your CIEE Handbook also includes helpful websites for media and cultural resources on China.

ADDITIONAL RELEVANT INFORMATION/WEB SITES OF INTEREST

U.S. State Department Students Abroad site:
http://www.studentsabroad.state.gov/

UW-Madison International Academic Programs
http://www.studyabroad.wisc.edu

U.S. State Department:
http://travel.state.gov

Center for Disease Control
http://www.cdc.gov/travel/

Current exchange rates
http://www.oanda.com

Cost of Living Calculator
http://www.numbeo.com/cost-of-living/

Lonely Planet
http://www.lonelyplanet.com

Student Advice

The quotes below are comments from past participants; they reflect various students’ experiences and are included to provide different perspectives. IAP does not endorse any specific view expressed in this section.

As you read through the following quotes, keep in mind that while student suggestions can be helpful, it is important to make the experience your own. According to many alumni, one of the highlights of the Global Gateway Program is the opportunity to discover Shanghai by exploring on your own!

Preparations before Leaving

Packing
“Pack lightly and be sure to leave extra space in your luggage, or pack an extra duffel bag, so that you can easily bring souvenirs home. Lugging around an overstuffed suitcase—even if it’s just to the airport—is no fun, especially if you are dealing with jetlag as well.”

“Laundry facilities are available in the dorm, so just select a few items that you can re-wear and wash while abroad. Remember to pack appropriately for the weather—Shanghai summers are hot and humid!”
“Pack a comfortable pair of shoes or sandals, as you will be walking quite a bit around the city to get to the subway, excursion sites, restaurants, and so on.”

“I wish I had brought my laptop. I didn’t because I was leery of bringing it through the airport, but it would have been really convenient for class and for contacting family.”

**Language and Background Information**

“I would have found it helpful to know some basic, survival Chinese before leaving. We tried to learn some while there, but it was difficult. Being able to say numbers, food, and polite phrases would prove very useful.”

“I wish I had tried to learn more about some of the places we were going to visit while in China. Because the Global Gateway schedule is so packed, it becomes easy to forget the significance of a certain place or recognize why we went there. Giving yourself a little context will make it much easier to learn about and remember your experiences.”

Advisor Note: Think about keeping a journal while you are abroad. It will make it easier to remember particular days and can be a nice way to look back on your time abroad, especially if you are speaking about it professionally in the future.

**Money**

“It is usually a good idea to call your bank and let them know that you will be travelling before you leave, just so they are aware that charges from China are going to show up on your accounts. Let them know the dates that you will be abroad and your destination.”

“Near the front gate of the ECNU campus, there are money changing services, where cash can be exchanged, as well as ATMs where you can easily withdraw Chinese RMB using a credit or debit card. Generally, using these services offers a better exchange rate than changing money in the States or at an airport.”

**Travel and Arrival Information**

**International Flights**

“Jetlag was not actually too bad. After long days, I did seem exhausted, but I never had problems getting out of bed in the morning. Actually, I was awake even before my alarm went off. Some people used this to their advantage and were productive for the classes we had. The flights were long; there’s no sugar coating that. As long as you have something to do, or are prepared to sleep, you’re set. Bring a book or a movie. Be the first to make awkward conversation with the person you’re sitting next to!”

**Travel Advice**

“When I first got to Shanghai, I was a little intimidated by how different it was and it took me about a week to truly start exploring the city. Don’t waste time! Explore areas outside of campus and don’t restrict yourself to your comfort zone. Some of my favorite experiences and memories were from trying something completely new to me.”

**Living Abroad**

**Language**

“Try and get to know some key words or phrases [in Chinese] and use them when possible – it will help you remember them. Also, try and learn from native speakers [or] friends with experience in the language. Most of the people I asked were more than willing to teach.”

“One of the first days we learned “Emergency Chinese.” It was probably one of the most stressful things we did, but it helped a lot! I suggest learning some basic phrases like "Where is...," "bathroom," and some common places, drinks, and foods. Also numbers! If you’re at a store, the least you could do is try to hand the checkout person the right amount of
money when they tell you the total and know approximately how much you should be getting back. Learning the hand
signals for numbers is nice too; it’s a bit different than we use here in the US. The local students on campus know a good
amount of English, but other than that, if you can't speak it [Chinese], you'll learn to use hand gestures or point to what
you want. We all adapted pretty quickly to the language barrier!"

“Shanghai is a global city and many people will speak English. Communicating was not as difficult as I initially imagined it
would be. Hand motions can go a long way. The main difficulty was when we were at restaurants. We had to find places
that used pictures on their menus or else we struggled to order. Besides that, we all were able to navigate the city well
and even take the subway by ourselves.”

Shopping and Money
“Whether you are searching for souvenirs or just curious, take some time to visit a few of Shanghai’s many markets.
Some highlights include the pet market, the fabric market, the antique market, and the fake market. The pet market
sells everything from kittens to scorpions, and is located on Xizhang Road. At the fabric market, you can order
reasonably priced tailored clothing, including suits, dresses, coats, and so on. The market is a five minute walk from the
Nanpu Bridge subway stop. The Dongtai Road antique market, near the Laoximen subway stop, is a great place to search
for souvenirs to bring home. The fake market located near the Science and Technology Museum subway stop sells lots of
fun gadgets and knockoffs. At any market, always remember that you can bargain for a lower price!”

Food
“Of course you should be careful when eating street food, but that doesn’t mean that you have to avoid it entirely.
There are lots of delicious food stands and small restaurants across from the main gate on Zhongshan Road. You can buy
everything from hand-pulled noodles to fresh juice, and the prices are generally lower than those in the cafeteria. Don’t
be afraid to explore!”

Students have recommended the following places to eat and shop:
- Tesco: a large grocery store located in Global Harbor Mall. This is a good place to pick up snacks, water bottles,
  and so on. It is also an interesting store to explore –large frogs, mango-flavored Oreos, and cucumber potato
  chips are all available for purchase.
- Yang’s Dumplings: a small chain restaurant located in Global Harbor Mall. Yang’s sells incredible fried dumpling
  and tasty noodle soups.
- Campus Cafeteria: a convenient option for lunch between classes and excursions. They sell a wide variety of
  foods, including tasty fried dumpling and fresh hot pot options, but generally prices are more expensive than
  off-campus options.

Transportation
“The subway is very easy to navigate. Use it to your advantage—don’t be afraid to leave the area around campus and
explore other parts of the city during the evenings or whenever you have free time!”

“To take taxis, it is helpful to write down or take a photo of your destination address to show to the driver. Generally,
fares are pretty cheap (although not as cheap as the subway). The CIEE staff is really helpful if you have any questions
about addresses and taxi fares.”

Cell Phones
In the past, some students have purchased cell phones or SIM cards to use in Shanghai. Cell phones are pay-as-you-go, so
additional money can be added to the SIM card as needed throughout your stay.

“Having a cell phone was really helpful for me. It made it easy to contact CIEE staff, other students, and our Chinese
buddies as needed. The CIEE staff helped us purchase phones, which were pretty cheap, at about 200 RMB each.”
“For cell phones, I thought I got along fine without one. However, I wish I had installed WeChat on my phone before leaving so that I could have contacted by Chinese buddies more easily.”
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<tr>
<th>NO.</th>
<th>DEPARTMENTS /OFFICES</th>
<th>院系/办公室</th>
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<tbody>
<tr>
<td>1</td>
<td>Bank</td>
<td>银行</td>
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<td>2</td>
<td>Post Office</td>
<td>邮局</td>
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<tr>
<td>3</td>
<td>Gymnasium</td>
<td>体育馆</td>
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<tr>
<td>4</td>
<td>Wenshi Building</td>
<td>文史楼</td>
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<tr>
<td>5</td>
<td>Bai Yulan Guest House</td>
<td>白玉兰书院</td>
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<tr>
<td>6</td>
<td>East Dining Hall</td>
<td>河东食堂</td>
</tr>
<tr>
<td>7</td>
<td>Liberal Arts Building</td>
<td>文科大楼</td>
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<tr>
<td>8</td>
<td>Cinema</td>
<td>电影院</td>
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<td>9</td>
<td>Book Store</td>
<td>书店</td>
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<tr>
<td>10</td>
<td>Swimming Pool</td>
<td>游泳池</td>
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<tr>
<td>11</td>
<td>Tian Jiabin Building</td>
<td>田家炳教育书院</td>
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<tr>
<td>12</td>
<td>Graduate School</td>
<td>研究生院</td>
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<tr>
<td>13</td>
<td>Student Medical Clinic</td>
<td>校医院</td>
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<td>14</td>
<td>Physics Building</td>
<td>物理楼</td>
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<td>15</td>
<td>Xiaoqiao Building</td>
<td>小教楼</td>
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<tr>
<td>16</td>
<td>Wenfu Building</td>
<td>文附楼</td>
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<tr>
<td>17</td>
<td>Foreign Experts Building</td>
<td>专家楼</td>
</tr>
<tr>
<td>18</td>
<td>Yifu Guest House</td>
<td>逸夫楼</td>
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<tr>
<td>19</td>
<td>Science Hall</td>
<td>科学会堂</td>
</tr>
<tr>
<td>20</td>
<td>Administrative Office Building</td>
<td>办公楼</td>
</tr>
<tr>
<td>21</td>
<td>Library</td>
<td>图书馆(逸夫楼)</td>
</tr>
<tr>
<td>22</td>
<td>Student ID card Office</td>
<td>校园卡中心</td>
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<tr>
<td>23</td>
<td>Student Activities Center</td>
<td>大学生生活动中心</td>
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<tr>
<td>24</td>
<td>Tennis Court</td>
<td>网球场</td>
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<tr>
<td>25</td>
<td>International Exchange Service Center</td>
<td>国际交流服务中心(留学生楼)</td>
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<tr>
<td>26</td>
<td>Global Education Building</td>
<td>国际教育中心</td>
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<tr>
<td>27</td>
<td>School of Software Engineering</td>
<td>软件学院</td>
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<tr>
<td>28</td>
<td>Shanghai Key Laboratory of Green Chemistry and Chemical Processes</td>
<td>上海市绿色化学与化工过程绿色化学重点实验室</td>
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<tr>
<td>29</td>
<td>School of Design</td>
<td>设计学院</td>
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<td>30</td>
<td>School of Teaching Chinese as a Foreign Language</td>
<td>对外汉语学院</td>
</tr>
<tr>
<td>31</td>
<td>International Student Residence Hall</td>
<td>留学生公寓</td>
</tr>
<tr>
<td>32</td>
<td>Office Building of School of Teaching Chinese as a Foreign Language</td>
<td>对外汉语学院办公楼</td>
</tr>
<tr>
<td>33</td>
<td>Western Cafeteria</td>
<td>西餐厅-银之春</td>
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<tr>
<td>34</td>
<td>School of Resources and Environmental Sciences</td>
<td>资源环境学院</td>
</tr>
<tr>
<td>35</td>
<td>Liwa Dining Hall / Korean Dining Hall</td>
<td>丽娃餐厅/韩餐厅</td>
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<tr>
<td>36</td>
<td>Science Building</td>
<td>理科大楼</td>
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<td>37</td>
<td>Grocery Stores</td>
<td>商店</td>
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<tr>
<td>38</td>
<td>West Dining Hall</td>
<td>河西食堂</td>
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<td>39</td>
<td>No.2 International Student Residence Hall</td>
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<tr>
<td>40</td>
<td>Foreign Languages Building</td>
<td>外语楼</td>
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<tr>
<td>41</td>
<td>No.12 Student Residence Hall</td>
<td>学生宿舍12号楼</td>
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