China, Beijing – Intensive Chinese Language Program
SPRING 2009 PROGRAM HANDBOOK

This program is offered by International Academic Programs (IAP) at the University of Wisconsin-Madison in partnership with the Council for International Educational Exchange (CIEE). Throughout the course of your study abroad experience you will be communicating with both IAP and CIEE staff. It is essential that you pay close attention to all information provided to you from both organizations. This IAP Program Handbook supplements handbook(s) or materials you receive from CIEE as well as the IAP Study Abroad Handbook and provides you with the most up-to-date information and advice available at the time of printing. Changes may occur before your departure or while you are abroad.

CIEE handles the program’s day-to-day operations. Generally, questions about aspects of your program abroad should be directed to CIEE (e.g., program housing options, program facilities abroad, cultural tours offered as part of the program, etc.) Questions relating to your relationship with UW-Madison or your academics should be addressed to International Academic Programs at UW-Madison (e.g., course credits, equivalents, UW Madison registration, etc.)

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Contact Information

ON-SITE PROGRAM INFORMATION
Your contacts will be:

United States
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Enrollment Officer
CIEE
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Portland, ME  04101
(207) 553 4000
(207) 553 7635 direct
(207) 253 0697 fax
cbettera@ciee.org
www.ciee.org

China
Dr. Yuan Tian
Resident Director
Shao Yuan 2-110
Peking University
Beijing 100871
People's Republic of China
Tel: 011-86-10-6275-7007/7010
E-mail: TYuan@ciee.org

UW-MADISON INFORMATION
International Academic Programs (IAP)
University of Wisconsin-Madison
261 Bascom Hall, 500 Lincoln Drive
Madison, WI 53706
(608) 265 6329
(608) 262 6998 fax
www.studyabroad.wisc.edu

For Program Advising & Grades:
Erin Polnaszek
IAP Study Abroad Advisor
(608) 262 1446
eepolnaszek@bascom.wisc.edu

For Financial Matters:
Judy Humphrey
IAP Financial Specialist
(608) 262 6785
jhumphrey@bascom.wisc.edu

EMERGENCY CONTACT INFORMATION
In case of an emergency, call the main IAP number (608) 265 6329 between 7:45 a.m. and 4:30 p.m. Monday to Friday; after-hours or on weekends call the IAP staff on call at (608) 516 9440.
U.S. EMBASSY REGISTRATION

All program participants who are U.S. citizens must register at the U.S. Embassy before departure as this will help in case of a lost passport or other mishap. You can register online at https://travelregistration.state.gov. If you are not a U.S. citizen, register at your home country’s embassy or consulate.

American Citizen Services
U.S. Embassy, Beijing
No.2 Xiu Shui Dong Jie, Chaoyang District
Beijing, P.R. China 100600
(8610) 6532-3431
amcitbeijing@state.gov

Program Dates

<table>
<thead>
<tr>
<th>Spring Semester 2009</th>
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<tbody>
<tr>
<td>Student Arrival:</td>
</tr>
<tr>
<td>February 9, 2009</td>
</tr>
<tr>
<td>Orientation Week:</td>
</tr>
<tr>
<td>February 9 – February 15</td>
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<tr>
<td>Placement Exam:</td>
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<tr>
<td>February 10</td>
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<tr>
<td>Classes Begin:</td>
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<tr>
<td>February 16</td>
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<tr>
<td>Break:</td>
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<tr>
<td>May 1 – May 3</td>
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<tr>
<td>Excursion:</td>
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<tr>
<td>TBA</td>
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<tr>
<td>Final Exams:</td>
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<tr>
<td>May 18 - May 22</td>
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<tr>
<td>Classes End:</td>
</tr>
<tr>
<td>May 22</td>
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<tr>
<td>Student Departure:</td>
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<tr>
<td>May 24, 2009</td>
</tr>
</tbody>
</table>

**All students must participate in the orientation and must arrive at the CIEE Study Center office in Beijing on February 9th. The orientation will help you to familiarize yourself with the campus, its facilities, and surrounding areas of interest. It will also cover academic issues, health and safety in China and culture shock.

Preparation Before Leaving

IMMIGRATION DOCUMENTS

**Passport:** A passport is needed to travel to China. Apply immediately for a passport if you do not already have one. Passport information and application forms can be found on the U.S. State Department website http://travel.state.gov/passport/. If you already have your
passport, make sure it will be valid for at least 6 months beyond the length of your stay abroad.

**Visa:** Participants will need to obtain a student visa for this program. CIEE provides detailed information on the visa process in their acceptance materials online, which you should follow closely. Contact CIEE with questions regarding the visa process.

**Travel and Arrival**

Travel and arrival Information will be provided by CIEE.

**The Academic Program**

**GENERAL INFORMATION**

The CIEE Study Center at Peking University was founded in 1980. It offers students an opportunity to improve their fluency in spoken and written Mandarin Chinese through intensive language training. Students may also elect to take one course in English to supplement their understanding of China. Electives in English are offered in conjunction with the Thunderbird LAB program with a focus on business and culture.

**CIEE Community Language Commitment**

On this program, students are asked to take part in the CIEE Community Language Commitment. By signing an agreement during orientation, students indicate their intention to speak only Chinese when in class, during class breaks, with tutors, during the language practicum, and during Chinese meals. Students are allowed to speak English in emergency situations. Students, thus immersed in the host country language, not only speak Chinese, but come to think in Chinese as well. This Language Commitment fosters a program environment and learning community that encourages Chinese language and cultural acquisition, thereby improving proficiency and understanding of both the Chinese language and Chinese society.

**PEKING UNIVERSITY**

Peking University—the official name in English, even though the city is now known as Beijing—is the most prestigious institution in China, attracting the country’s elite. Referred to as Beida, short for the Chinese Beijing Daxue, it is located in the northwestern corner of Beijing, over an hour by either bicycle or bus from Tiananmen Square. In 1952 it was moved to its present site, the campus of the old Yenching University, as part of the reorganization of higher education after liberation. The campus, which has traditional and
modern buildings, as well as gardens and a large lake, provides a beautiful setting for studying. Nearby is the Haidian district, clustered with many universities and academic institutes (notably Qinghua University, Renmin University, the Beijing Language University, the Beijing University of Physical Education and a part of the Chinese Academy of Social Sciences), making the area a gathering place of teachers, students and researchers. Between downtown Haidian and the equally close Zhongguancun shopping/computer district, daily necessities are in ample supply within walking distance, even though some may prefer to take the long bike ride to various shopping districts in the city.

**ORIENTATION**

All students must arrive on-site by the arrival date and **before** the start of orientation. If you are delayed en route to the orientation site, you must leave a message with the CIEE home office. During orientation, the resident staff and some local students provide a structured introduction to the country, the culture, and the academic program. They also give you lots of practical information about living in Beijing, including emergency procedures, health and safety issues and offer local tours.

**COURSE INFORMATION**

**Courses:** A full course load ranges from 4 – 5 courses for the semester and 8 – 10 courses for the academic year. All students must take Readings in Chinese, Spoken Chinese, and the Language and Culture Practicum, and 1 – 3 other courses, depending on the level of the individual student’s Readings in Chinese course. Students are placed at their level based on a language placement exam taken during orientation. Students may also take one elective taught in English. Three elective area studies courses, taught in English, are offered each semester by CIEE in conjunction with the Thunderbird LAB program. Each course has a limited enrollment of 20 students per class. The course options will be available to participants on-site during orientation.

Students attend language classes Monday through Friday for a total of twenty hours a week. Individual schedules vary depending on course levels. Typical classroom size for core language classes varies from 10 – 20 students. Elective classes typically have 20 – 40 students depending on the elective course topic.

The language center at Peking University (also known as the international College of Chinese Language Studies) offers approximately 30 different levels of language classes, which meet for 18 to 20 hours per week. Your classmates are other international students, primarily from Asia, but also from Europe, Africa and the U.S.

**Registration:** Registration information will be provided by CIEE. In general, CIEE will communicate with you by email. You will receive detailed information on courses and
requirements in your online CIEE acceptance materials. Read all of the CIEE materials carefully and return all CIEE forms directly to CIEE by their deadline date.

**Equivalents and Course Equivalent Request Form (CERF):** Each course you take abroad must be assigned a UW-Madison “equivalent” course in order for your grades and credits to be recorded on your UW-Madison transcript. In order to establish UW-Madison course equivalents for your study abroad courses, you will submit a Course Equivalent Request Form (CERF). Information on the UW course equivalent process is available in the IAP Study Abroad Handbook.

**CREDITS**

**Conversions:** All of the courses offered in Beijing are CIEE courses. The majority of courses are assigned 3 UW-Madison credits and have 45 contact hours.

**Limits and Load:** Total recommended credit for the semester is 15 – 17 semester/22.5 – 25.5 quarter hours.

**PASS/Fail/Drop/Audit**

Please refer to the IAP Study Abroad Handbook for academic policies.

**GRADES AND GRADE CONVERSIONS**

Grades are determined by two monthly exams (80%), homework, quizzes (10%), attendance and participation (10%). Letter grades of A, B, C, D, and F are given with pluses and minuses.

CIEE will report grades to UW Madison using their CIEE equivalent grades. The grade conversion scale for this program is as follows:

<table>
<thead>
<tr>
<th>Peking University</th>
<th>CIEE Equivalent</th>
<th>UW-Madison Equivalent</th>
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<tbody>
<tr>
<td>9.3-10.0</td>
<td>A</td>
<td>A</td>
</tr>
<tr>
<td>8.0-9.2</td>
<td>A-</td>
<td>AB</td>
</tr>
<tr>
<td>7.4-7.9</td>
<td>B+</td>
<td>AB</td>
</tr>
<tr>
<td>6.6-7.3</td>
<td>B</td>
<td>B</td>
</tr>
<tr>
<td>6.0-6.5</td>
<td>B-</td>
<td>BC</td>
</tr>
<tr>
<td>5.7-5.9</td>
<td>C+</td>
<td>BC</td>
</tr>
<tr>
<td>5.0-5.6</td>
<td>C</td>
<td>C</td>
</tr>
<tr>
<td>4.1-4.9</td>
<td>D+ or D</td>
<td>D</td>
</tr>
<tr>
<td>0-4.0</td>
<td>F</td>
<td>F</td>
</tr>
</tbody>
</table>