Morocco, Fez – Summer/Fall 2010
IAP Program Handbook

This program is offered by International Academic Programs (IAP) at the University of Wisconsin-Madison in partnership with the University of Minnesota Learning Abroad Center (UMN). Throughout the course of your study abroad experience you will be communicating with both IAP and UMN staff. It is essential that you pay close attention to all information provided to you from both organizations. This IAP Program Handbook supplements handbook(s) or materials you receive from UMN as well as the IAP Study Abroad Handbook and provides you with the most up-to-date information and advice available at the time of printing. Changes may occur before your departure or while you are abroad.

UMN handles the program’s day-to-day operations. Generally, questions about aspects of your program abroad should be directed to UMN (ie. housing information, program facilities abroad, extracurricular activities offered as part of the program, etc.) Questions relating to your relationship with UW-Madison or your academics should be addressed to International Academic Programs at UW-Madison (ie. course credits, equivalents, UW Madison registration, etc.)

This program handbook contains the following information:

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Contact Information

On-Site Contact Information
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Email: info@alif-fex.com

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University of Minnesota
230 Heller Hall
271 19th Avenue South
Minneapolis, MN 55455-0430, USA
Phone: 888-700-8636 (local: 612-625-4386)
Fax: 612-626-8009
Email: titus007@umn.edu
Web: www.UMabroad.umn.edu

UW-Madison Information
International Academic Programs (IAP)
University of Wisconsin-Madison
261 Bascom Hall, 500 Lincoln Drive
Madison, WI 53706
Tel: 608-265-6329 Fax: 608-262-6998
Web: www.studyabroad.wisc.edu

Kate Hamoonga
IAP Study Abroad Advisor
(608) 265 6296
hamoonga@bascom.wisc.edu

Emergency Contact Information
In case of an emergency, call the main IAP number (608) 265-6329 between 7:45 a.m.-4:30 p.m. Monday-Friday; after-hours or on weekends call the IAP staff on call at (608) 516-9440.

Embassy Registration
Program participants who are U.S. citizens must register at the U.S. Embassy before departure as this will help in case of a lost passport or other mishap. You can register online at <https://travelregistration.state.gov>. If you are not a U.S. citizen, register at your home country’s embassy or consulate.

Embassy of the United States of America
2 Avenue de Mohamed El Fassi
Rabat, Morocco
Tel: +212 (537)-76-22-65
Fax: +212 (537)-76-56-61
After hours Tel: +212 (537)-76-96-39
Web: http://rabat.usembassy.gov/index.html
Program Dates
Summer Session 1: May 31–July 9
Summer Session 2: June 21–July 30
Fall: TBA – The University of Minnesota will confirm these dates in your acceptance packet.

Preparations Before Leaving
Refer to the Pre-Departure Checklist on pages four and five of the IAP Study Abroad Handbook for essential information.

Immigration Documents
**Passport:** A passport is needed to travel to Morocco and IAP requires a copy of your passport ID page prior to departure. If you do not already have a passport, please contact your study abroad advisor immediately. Passport information and application forms can be found on the U.S. State Department website [http://travel.state.gov/passport/](http://travel.state.gov/passport/). If you already have your passport, make sure it will be valid for at least 6 months beyond the length of your stay abroad.

**Visa:** A visa is not required for the fall, spring or summer sessions in Morocco. The onsite staff will assist in getting students the proper documentation to remain in-country for the duration of your program.

Travel and Arrival Information
Travel and Arrival Information will be provided by the UMN Learning Abroad Center.

The Academic Program
**General Information**
This language and culture program is offered in partnership with the University of Minnesota and is based at the Arabic Language Institute in Fez (ALIF).

**Course Information**
**Arabic Courses in Morocco**
Modern Standard Arabic and Colloquial Moroccan Arabic are offered in Morocco. Arabic courses are worth 5 UW-Madison credits. Course sizes are small, generally no more than eight or ten students per class. Most courses consist of six-week sessions (120 hours of classroom instruction given four hours per day). The language of instruction is Arabic in all but the most elementary courses, where the use of English is kept to a minimum.
Modern Standard Arabic Courses

**MSA 100 "Beginning level"**: (This course is equivalent to African 321)
An entry-level course which uses a student-centered approach to introduce basic grammatical structures and sound patterns of Arabic, with attention to mastery of script, pronunciation and listening comprehension. No prior background in Arabic required.
Core textbooks: Alif Baa: Arabic letters and sounds.
   Alkitab Vol. 1, chapters 1 – 6
   Additional materials

**MSA 200 "Advanced Beginner level"**: (This course is equivalent to African 322)
Aims to expand vocabulary and to further develop the four skills: Listening, reading, writing and speaking. Lessons focus on reading comprehension and introducing complex grammatical structures. Prerequisite: MSA 100 or Language Coordinator approval.
Core textbook: Alkitab Vol. 1 (cont.): Chapters: 7 – 14
   Additional materials.

**MSA 300 "Lower Intermediate level"**: (This course is equivalent to African 323)
Aims to expand vocabulary and to further develop the four skills: Listening, reading, writing and speaking. Lessons focus on reading comprehension and introducing more complex grammatical structures. Prerequisite: MSA 200 or Language Coordinator approval.
Core textbook: Alkitab Vol. 1 (cont.): Chapters: 15 – 20
   Additional materials.

**MSA 400 "Intermediate level"**: (This course is equivalent to African 324)
Further expands students’ vocabulary base to permit reading of increasing authentic texts from newspapers, journals, and other sources while introducing controlled writing assignments. Focuses on listening comprehension and reading to facilitate interactive conversations on complex subjects. Prerequisite: MSA 300 or Language Coordinator approval.
Core textbook: Alkitab Vol. 2: Chapters: 1 – 5
   Additional materials.

**MSA 500 "Upper Intermediate level"**: (This course is equivalent to African 699)
Prepares students for independent study in MSA focusing on stylistic devices, vocabulary refinement, and communicative skills. Ideal for scholars wishing to hone their ability to comprehend Arabic university lectures and to express themselves on technical subjects in speech and in writing. This course also makes use of additional texts in order to reinforce the student’s ability to start read and comprehend complex writings.
Core textbook: Alkitab Vol. 2: Chapters: 6 – 10
   Additional materials.

**MSA 600 "Advanced level"**: (This course is equivalent to African 699)
Prepares students for independent study in both MSA and Classical Arabic focusing on stylistic devices, Grammar, and Reading and writing skills. Ideal for scholars wishing to hone their ability to comprehend Arabic university lectures and to express themselves on
technical subjects in speech and in writing. This course also makes use of additional texts and short stories from various sources in order to reinforce the student’s ability to read and comprehend complex writings.

Core textbook: Alkitab Vol. 3
Additional materials.

**Colloquial Moroccan Arabic Courses**

* **CMA 100 "Elementary Level"**: (This course is equivalent to African 325)
  Provides a sound basis for the development of oral/aural skills in CMA for students with no prior background in Arabic with the emphasis on functional aspects of the dialect in day-to-day interactions with Moroccans and on drilling important sentences. May be taught with or without recourse to the Arabic script depending on student interest, but the curriculum includes training in Arabic script.

* **CMA 100X "Lower Intermediate Level"**: (This course is equivalent to African 325)
  Provides a basis for rapid acquisition of a capacity to engage in complex discussions through harnessing students’ extant MSA vocabulary into CMA grammatical structures for students with an MSA background. Intensive oral drills are supplemented by vocabulary exercises designed to flesh out distinctions between CMA and MSA usage and vocabulary. Prerequisite: Prior background in MSA with Language Coordinator’s approval.

* **CMA 200 "Intermediate Level"**: (This course is equivalent to African 326)
  Covers complex grammatical structures with further expansion of students’ vocabulary mastery. Prerequisite: CMA 100 or prior background in CMA with Language Coordinator’s approval.

More information about the specific Arabic language and content courses offered on the program can be found at:
[http://www.istc.umn.edu/programs/africa/morocco/courses.html](http://www.istc.umn.edu/programs/africa/morocco/courses.html)

**Registration**

Do not register at UW-Madison for the semester you will be abroad. IAP will register you for placeholder credits which will be replaced by course equivalents upon your return. For more information about registration please see the Study Abroad Handbook. Students will register for courses they would like to take in Morocco during the application process. Upon arrival, the language instructors conduct a written and oral test for placement purposes the first day of class.

* **Summer course registration**
  For the summer, students should register for 2 classes - one language course (5 credits) and the required Moroccan Society and Culture course (1 credit). Total registration should equal 6 credits.

* **Semester course registration**
  Semester students should register for 3 or 4 classes. The Moroccan Society and Culture course is worth 3 credits and is required. You may choose to take the
optional Global Identity course for 1 credit. Total registration should equal 13 to 17 credits.

**Equivalents and Course Equivalent Request Form (CERF)**
Each course you take abroad must be assigned a UW-Madison “equivalent” course in order for your grades and credits to be recorded on your UW-Madison transcript. In order to establish UW-Madison course equivalents for your study abroad courses, you will submit a Course Equivalent Requests through your My Study Abroad account. Detailed information on the UW course equivalent process that you will use through your My Study Abroad account is available in the IAP Study Abroad Handbook.

**Credits**
Credits will be converted on a one-to-one basis. A 5-credit course in Morocco will also receive 5 credits at UW-Madison. A 3-credit course will receive 3-credits. A 1-credit course will receive 1-credit.

**Pass/Fail/Drop/Audit**
Please refer to the IAP Study Abroad Handbook for academic policies.

**Grades and Grade Conversions**
You must complete the course work by the end of the semester immediately following your study abroad program. Incomplete grades left unresolved at the end of the semester will lapse into failing grades. UW-Madison students participating on this program must abide by the UW-Madison’s incomplete policy, not that of the University of Minnesota.

Grades will be converted according to the following scale:

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**Living Abroad**
Educate yourself about your host country. Read the Preparing to Live in Another Culture section of the IAP Study Abroad Handbook. Consult the following resources as well as travel books in the Study Abroad Resource Room (250 Bascom Hall). Remember- it won’t be possible to prepare yourself completely. There will be situations you will not have
anticipated and your flexibility will determine in great part the kind of experience you will have while abroad.

**Websites of Interest:**

International Academic Programs (IAP) at UW-Madison:  
www.studyabroad.wisc.edu

Learning Abroad Center at the University of Minnesota:  
http://www.istc.umn.edu/programs/africa/morocco/index.html

Arabic Language Institute in Fez:  
http://www.alif-fes.com/

General Orientation Information:  
www.worldwide.edu/travel_planner/index.html  
(includes topics such as culture shock, international travel, etc.)

U.S. State Department:  
travel.state.gov

Center for Disease Control:  
www.cdc.gov/travel/

Current Exchange Rates:  
www.x-rates.com

**Communications**

When making calls, keep in mind time zone differences (www.timeanddate.com/worldclock).

To make an international call to the United States, dial the access code for the country from which you are calling plus the United States country code (always “1”) followed by the appropriate U.S. area code and local number. To call internationally from the United States, dial “011”, the country code, city access code (if necessary) and the phone number. Country and city codes can be found online (www.timeanddate.com/worldclock/dialing.html). Some of above steps can vary if you are using a calling card.

**Skype**

Skype is a free, downloadable software application that allows users to make live video and voice calls over the internet. Skype users can also add money to their account and can then use the service to call land lines and cell phones internationally at very low rates. Additionally, Skype also provides an instant messaging function as well as file sharing.
To create a Skype account, users must download the application from www.skype.com and create a user name and password. Once the application is installed onto their computer, they can search for friends either by first and last name or using their friends' Skype usernames. Once a friend is added to a users contact list, they will be able to see whether that person is available to chat. If two users both have web-enabled video cameras for their computers, they will be able to chat face to face. For users without a web cam, a microphone is all that’s required for calls to another computer.